

## Section 52d for the quarter ending 31 December 2023 with Annexure A-D

(9/1/3/6)

Cluster : Finance  
Portfolio : Financial Management

### 1. PURPOSE

The purpose of the report is to reflect the financial position of the Municipality for the quarter ending December 2023.

### 2. OBJECTIVE

The objective of this report is to assist Council to exercise their oversight function to:

- a) Make rational decisions about the allocation of resources;
- b) Assess the current provision of services, as well as the sustainability of future service delivery;
- c) Assess how officials have discharged their accountability responsibilities;
- d) Ensure transparency in respect of the municipality's financial position and operating results;
- e) Assess the performance of the municipality measured against preset targets and objectives;
- f) Inform Council on how cash and other liquid resources were obtained and utilized;
- g) Assess whether financial resources were administered in accordance with legislative and regulatory requirements; and
- h) Promote comparative information for prior periods and actual results against budgeted or planned results;

### 3. LEGISLATIVE REQUIREMENTS:

In terms of section 52(d) of the MFMA, the Mayor of a municipality must, within 30 days of the end of each quarter, submit a report to the council on the implementation of the budget and the financial state affairs of the municipality.

- Any remedial or corrective steps taken or to be taken to ensure that projected revenue and expenditure remain within the municipality's approved budget.

### 4. BACKGROUND

Financial reports are the primary means of communicating financial information to other interested parties. These reports are made accessible to the Executive for additional management and financial information that helps it carries out its planning, decision- making and control responsibilities, and therefore has the ability to determine the form and content of such additional information to meet its own needs.

Governance is built around the responsibilities of accountability and oversight requiring a culture of transparency and regular reporting. More detailed financial reporting to the Council will facilitate an environment in which potential or real financial problems are reported in time and in an appropriate manner to allow the council to remedy the situation.

### 5. DISCUSSIONS

The discussions below are broadly categorized under items of financial position (balance sheet), items of financial performance (income statement) and cash flow, as well as other information of key importance such as Asset Management and MFMA Compliance.

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a) Current Assets

*Debtors Management and Credit Control Status for the Quarter ending September.*

The debtor's book balance of the municipality as attached in annexure A is R 2 115 517 less bad debts impairment R 2 092 154 resulting to R 23 363.

DC42 Sedibeng - Supporting Table SC3 Monthly Budget Statement - aged debtors - M06 December

Description	NT Code	Budget Year 2023/24										Actual Bad Debts Written Off against Debtors	Impairment - Bad Debts i.t.o Council Policy	
		0-30 Days	31-60 Days	61-90 Days	91-120 Days	121-150 Dys	151-180 Dys	181 Dys-1 Yr	Over 1Yr	Total	Total over 90 days			
<b>R thousands</b>														
<b>Debtors Age Analysis By Income Source</b>														
Trade and Other Receivables from Exchange Transactions - Water	1200													
Trade and Other Receivables from Exchange Transactions - Electricity	1300													
Receivables from Non-exchange Transactions - Property Rates	1400													
Receivables from Exchange Transactions - Waste Water Management	1500													
Receivables from Exchange Transactions - Waste Management	1600													
Receivables from Exchange Transactions - Property Rental Debtors	1700													
Interest on Arrear Debtor Accounts	1810													
Recoverable unauthorised, irregular, fruitless and wasteful expenditure	1820													
Other	1900	14		10						2 092	2 116	2 092		2 092
<b>Total By Income Source</b>	<b>2000</b>	<b>14</b>	<b></b>	<b>10</b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b>2 092</b>	<b>2 116</b>	<b>2 092</b>	<b></b>	<b>2 092</b>
<b>2022/23 - totals only</b>		<b>1502135</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>7839463</b>	<b>0</b>	<b>0</b>	<b>954100</b>	<b>10 296</b>	<b>8 794</b>	<b>0</b>	<b>954100</b>	
<b>Debtors Age Analysis By Customer Group</b>														
Organs of State	2200	14		10						2 092	2 116	2 092		2 092
Commercial	2300													
Households	2400													
Other	2500													
<b>Total By Customer Group</b>	<b>2600</b>	<b>14</b>	<b></b>	<b>10</b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b>2 092</b>	<b>2 116</b>	<b>2 092</b>	<b></b>	<b>2 092</b>

Bank reconciliation

Bank reconciliation

Annexure "C1 – 4" indicate the bank reconciliations prepared for the month of December 2023 with the detail on the bank and cash book balances.

The Council has four operating bank accounts Account to be reported on namely:  
Two Primary bank accounts, and  
Two License bank accounts

Council is operating four primary accounts. Bank reconciliations are completed monthly within three working days after the end of each month.

The cashbook shows a favorable balance of R 70 692 157 as at end of December.

b) Current Liabilities

Creditors' Age Analysis

Annexure "D" represents the creditors' age analysis of R 175 704 135 payable to the creditors in December 2023. An amount of R 124 557 502 is due payable to the licensing authority.

DC42 Sedibeng - Supporting Table SC4 Monthly Budget Statement - aged creditors - M06 December

Description	NT Code	Budget Year 2023/24									Total	Prior year totals for chart (same period)	
		0 - 30 Days	31 - 60 Days	61 - 90 Days	91 - 120 Days	121 - 150 Days	151 - 180 Days	181 Days - 1 Year	Over 1 Year				
<b>R thousands</b>													
<b>Creditors Age Analysis By Customer Type</b>													
Bulk Electricity	0100												
Bulk Water	0200												
PAYE deductions	0300												
VAT (output less input)	0400	295										295	161
Pensions / Retirement deductions	0500												
Loan repayments	0600												
Trade Creditors	0700												
Auditor General	0800												
Other	0900	28 682									146 727	175 409	169 520
<b>Total By Customer Type</b>	<b>1000</b>	<b>28 977</b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b></b>	<b>146 727</b>	<b>175 704</b>	<b>169 681</b>

c) Net Assets  
Reserves

The balance sheet of Council is broadly distinguished into "Assets" (what Council owns) and "Liabilities" (what Council owes) as per Generally Accepted Accounting Principles (GRAP). The difference between assets and liabilities is referred to as the "Net Assets."

The net assets of Council are primarily composed of reserves that Council has built up over the years. The nature of these reserves is that they are ring-fenced for specific use only (non-distributable reserves), as determined by accounting standards. It must be noted that reserves comprise of mostly accounting book-entries and are non-cash transactions. This implies that the reserves on the face of the financial statements do not equate to cash held as investments by Council.

As required by prescribed accounting standards (GRAP 01), only provisions are shown separately on the face of the Statement of Financial Position. All reserves are "ring-fenced" as internal reserves within the Accumulated Surplus. Ring-fenced reserves are as follows:

- Assets fair value reserve
- Government grant reserve (GGR)

These reserves not supported by cash but are only used for book entry purposes for the phasing in of increased depreciation charges as a result of the full implementation of GRAP 17.

According to GRAP standards, the GGR is created when the municipality receives government grants for the acquisition and/or construction of fixed assets. Once the conditions of the capital grant have been met, the funds are recognized as "revenue" (non-cash) on the statement of financial performance. This "revenue" recognized is then in turn transferred out of the Accumulated Surplus to the GGR on the Statement of Net Assets in order to offset the future depreciation of the property, plant and equipment in question. Hence, the reserve is committed solely for this purpose and cannot be utilized for any other purpose. This is referred to as the non-distributable portion of the reserves. Council must note that these are all non-cash entries.

The purpose of these reserves is to promote community equity and facilitate budgetary control by ensuring that sufficient funds (non-cash) are set aside on the accounting books to offset the future depreciation charges (non-cash) that will be incurred over the estimated useful life of the item of property, plant and equipment financed from government grants, public contributions or a (non-cash) surplus arising from the revaluation of property, plant and equipment.

Council must note that these are all non-cash entries performed only for compliance purposes in line with accounting standards prescribed by the Accounting Standards Board (ASB) and enforced by the Office of the Accountant-General.

d) Cash Flow

See Annexures "B," "C1- 4," "E"

Essentially, the cash flow statement is concerned with the flow of physical cash in and cash out of the municipality as we collect monies owed by debtors and pay out monies due to creditors.

The Municipality cash flow statement which indicates the movements on the main bank accounts. The incoming receipts amount to R 163 147 284 outgoing payments were made to the amount of R 114 245 346. Taking into account the opening cashbook balance, this left a favorable closing balance of R 75 170 883 as end of December 2023 period, which shows an increase margin from last month's closing balance.

Cost coverage indicator.

$$\text{The cost coverage formula} = \frac{(\text{All available cash at the end of the period in the cashbook}) + (\text{investments at hand less Provisions})}{\text{Monthly fixed operating expenditure}}$$

$$\text{The cost coverage formula} = R \frac{(70\,692\,157 + R0)}{R\,35\,252\,888}$$

$$= \underline{2.0 \text{ TIMES}}$$

The cost coverage of the municipality indicates 2.0 monthly fixed operating expenditure and shows that the cash flow of the municipality is favorable. Our cash formula on hand must cover at least until end of February 2024 as the next equitable share allocation is in March 2024. The formula does not take into consideration the contingent assets and liabilities whereby if taken into consideration this will indicate that the municipality is having a liquidity problem as identified in the AG reports of 2021/2022 as well as 2022/23.

Monthly Budget Statement - Cash Flow Description	OCT-DEC		
	YearTD actual	YearTD actual	YearTD actual
	October	November	December
R thousands	0	0	0
CASH FLOW FROM OPERATING ACTIVITIES	0	0	0
Receipts	0	0	0
Property rates	0.00	0.00	0.00
Service charges	0.00	0.00	0.00
Other revenue	130 858 097.64	159 962 412.19	216 694 666.22
Transfers and Subsidies - Operational	137 432 800.00	137 432 800.00	243 544 000.00
Transfers and Subsidies - Capital	-	-	-
Interest	1 859 134.34	2 221 263.48	2 525 093.56
Dividends	-	-	-
Payments	-	-	-
Suppliers and employees	- 268 516 470.37	- 305 752 900.00	- 419 998 246.81
Finance charges	-	-	-
Transfers and Grants	-	-	-
NET CASH FROM/(USED) OPERATING ACTIVITIES	1 633 561.61	- 6 136 424.33	42 765 512.97
CASH FLOWS FROM INVESTING ACTIVITIES	-	-	-
Receipts	-	-	-
Proceeds on disposal of PPE	-	30 496.02	30 496.02
Decrease (increase) in non-current receivables	-	-	-
Decrease (increase) in non-current investments	-	-	-
Payments	-	-	-
Capital assets	- 373 998.70	- 373 998.70	- 410 947.40
NET CASH FROM/(USED) INVESTING ACTIVITIES	- 373 998.70	- 343 502.68	- 380 451.38
CASH FLOWS FROM FINANCING ACTIVITIES	-	-	-
Receipts	-	-	-
Short term loans	-	-	-
Borrowing long term/refinancing	-	-	-
Increase (decrease) in consumer deposits	-	-	2 700.00
Payments	-	-	-
Repayment of borrowing	-	-	-
NET CASH FROM/(USED) FINANCING ACTIVITIES	-	-	2 700.00
NET INCREASE/ (DECREASE) IN CASH HELD	1 259 562.91	- 6 479 927.01	42 387 761.59
Cash/cash equivalents at beginning:	32 783 121.82	32 783 121.82	32 783 121.82
Cash/cash equivalents at month/year end:	34 042 684.73	26 303 194.81	75 170 883.41

Grant allocations and expenditure:

Grant allocations and expenditure:

Annexure "F" represents the Grants allocation and their expenditure.

#### Equitable Share

First tranche of Equitable Share for 2023 amounting to R 126 391 000 was received in month of July

#### Financial Management Grant (FMG):

An amount of R 1 400 000 received in month of August for 2023, Expenditure incurred of R 84 873.08 for the quarter ending 31 December, FMG Interns were involved in the following activities during the month as part of their training rotation plan:

### Three interns in Supply Chain Management

The interns have attended CPMD training as part of the internship agreement with National Treasury.

### Rural Roads Assets Management Grant

An amount of R 2 616 000 gazette 2023-24 amount received of R1 831 000 in August, Expenditure incurred of R 945 355.98 for the quarter.

### HIV/Aids

An amount of R12 568 000 gazette for 2023-24 and, expenditure incurred for the Quarter 2 688 391 for the quarter.

### Extended Public Works Projects

An amount of R 1 079 000 is gazette, amount received of R 270 000 expenditure incurred for the quarter R 324 212.

### YOUTH CENTRES (National Youth Development Agency)

No allocation for 2023-24 municipality has applied for the roll over on the 2022-23 unspent funds and an amount of R 1 540 527 has been approved.

### Grant payments to Local Municipalities:

No grant payments were scheduled for local municipalities for the month of September.

### Grants schedule for the Quarter ending 31 December

Description	Original Budget	Total Grants Received July to date	Total Grants Spent July to December	Actual Spending October-December	Actual	Actual	Actual	Balance	%	Comment
					October	November	December			
RAMS	2 616 000.00	1 831 507.27	1 263 669.58	945 355.98	82 272.85	364 246.45	498 836.68	1 352 330.42	69.00%	Interns Stipend
FMG	1 400 000.00	1 400 000.00	462 159.23	84 873.08	34 377.98	25 247.55	25 247.55	937 840.77	33.01%	Interns Stipend
EPWP	1 079 000.00	298 504.06	383 317.65	324 211.70	87 588.80	88 768.90	147 854.00	695 682.35	128.41%	Expenditure incurred for EPWP grants programs
HIV&AIDS	12 568 000.00	7 540 800.00	4 668 120.40	2 688 391.00	1 077 541.78	719 072.38	891 776.84	7 899 879.60	61.90%	Payment of salaries
DSRACH	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00	0.00%	
<b>Total</b>	<b>17 663 000.00</b>	<b>11 070 811.33</b>	<b>6 865 927.70</b>	<b>4 042 831.76</b>	<b>1 281 781.41</b>	<b>1 197 335.28</b>	<b>1 563 715.07</b>	<b>10 797 072.30</b>	<b>62.02%</b>	

## 6.2 Financial Performance

Financial performance shows the results of operations for the given period. It lists sources of revenue and expenses. The statement measures the performance of Council for a given period of time. Surplus or deficit is used to measure financial performance and directly related to the measurement of revenue and expenditure for the reporting period.

Operating expenses are incurred in the course of conducting normal Council business. They are classified by function such as employee related costs, general expenses, finance charges and contributions to provisions.

### a) Actual revenue and expenditure

e) Actual revenue and expenditure

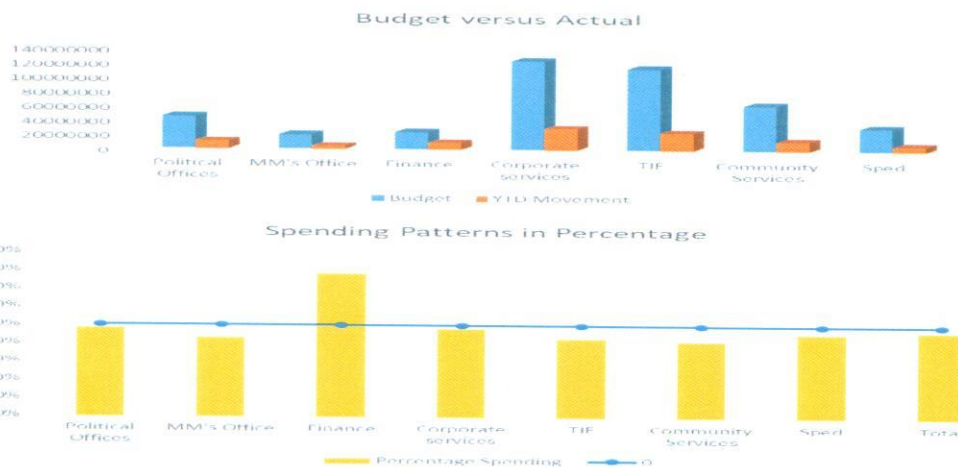
The organizational Operating Revenue and Expenditure which illustrates that R 126 081 327 was received in revenue and R 103 741 600 incurred in expenditure.

Revenue

Cluster	Budget	Quarter 2 Movement	YTD Movement	Unspend Budget	%YTD	Benchmark
Finance	- 308 762 381.00	- 102 877 700.70	- 231 228 041.55	- 77 534 339.45	74.89	50%
Corporate services	- 943 583.00	-380 018.67	- 527 507.37	- 399 679.17	55.90	50%
TIE	- 76 647 163.00	- 21 330 462.88	- 34 761 876.90	41 885 287	45.35	50%
Community Services	- 15 558 476.00	-2 858 963.44	- 4 849 003.28	- 10 709 472.72	31.17	50%
SPED	- 3 864 461.00	- 1 651 251.33	- 1 651 251.33	- 2 213 209.67	42.73	50%
<b>Total</b>	<b>- 405 776 064.00</b>	<b>- 126 081 327.02</b>	<b>- 255 578 640.34</b>	<b>- 90 856 701.01</b>	<b>62.99</b>	<b>50%</b>

Expenditure

Cluster	Budget	Quarter 2 spending	YTD Movement	Unspend Budget	%YTD	Benchmark
Political Offices	44 928 423.00	11 087 724.31	21 960 612.50	23 007 310.50	48.88	50%
MM's Office	19 741 616.00	7 349 664.39	11 585 999.02	8 155 616.98	58.69	50%
Finance	24 008 745.00	4 141 884.56	13 564 903.07	10 443 841.93	56.50	50%
Corporate services	123 710 469.00	31 265 814.14	61 156 888.22	62 553 580.78	49.44	50%
TIE	34 230 653.00	4 612 022.24	14 898 497.05	19 332 155.95	43.52	50%
Community Services	63 578 567.00	14 258 745.29	27 492 800.73	36 085 766.27	43.24	50%
Sped	33 298 825.00	9 328 989.76	18 133 382.38	15 147 032.62	54.46	50%
<b>Total</b>	<b>343 497 298.00</b>	<b>103 741 600.24</b>	<b>168 793 082.97</b>	<b>57 486 499.07</b>	<b>49.14</b>	<b>50%</b>



Intervention measures:

The Supply Chain Management Unit together with Financial Management both serve on the Contract Management Committee chaired by Corporate Services: Legal & Support to monitor contractual obligations and performance management of service providers.

Cost Containment measures are still in place to cut down on expenditure. Refer to the graphs above;

f) Pro-Rata Capital Comparative Analysis (Budget vs. Actual)

The Capital expenditure and Revenue sources. Expenditure incurred for the quarter ending December amount to R 36 949 and R 1 800 000 was funded internally for various moveable assets such as furniture & equipment, computers & printers and vehicles.



The spending analysis on own fixed assets as at the end of December 2024 is shown in the table below:-

	Budget	Actual Expenditure Q2	YTD Movement	Unspend Budget	Percentage Spending	Benchmark Percentage
PPE COST FURN & OFF IU COST ACQUISITION	400 000	-	73 590	326 410	18	50%
PPE COST COMP EQUIP IU COST ACQUISITION	1 042 000	36 949	337 357	704 643	32	50%
PPE COST ICT INFRASTR COST ACQUISITION	100 000	-	-	100 000	-	50%
IA COST OTHER IU COMPUTER SOFTW ACQUISIT	-	-	-	-	-	50%
PPE COST MACH & EQP IU COST ACQUISITION	500 000	-	-	500 000	-	50%
PPE COST TRANSP OWN IU COST ACQUISITION	245 000	-	-	245 000	-	50%
	2 287 000	36 949	410 947	1 876 053	18	50%

The indication for capital projects is that all expenses is funded internally for the various components of assets as per the above table.

### Asset Management

A scheduled year-end asset stock takes place and during this stock-take the physical condition and location of assets were verified in order to ensure completeness and accuracy of the fixed asset register. Currently, asset verification stock take takes place twice a year.

### Financial position of the Municipality

Municipality has liquidity problems whereby the current liabilities exceed current assets. The municipality is grants dependent and the only source of revenue are minor tariffs charges and equitable share.

DC42 Sedibeng - Table C6 Monthly Budget Statement - Financial Position - M06 December

Description	Ref	2022/23	Budget Year 2023/24			
		Audited Outcome	Original Budget	Adjusted Budget	YearTD actual	Full Year Forecast
<b>R thousands</b>	1					
<b>ASSETS</b>						
<b>Current assets</b>						
Cash and cash equivalents		741 684	9 519	9 519	75 578	9 519
Trade and other receivables from exchange transactions		0	1 493	1 493	0	1 493
Receivables from non-exchange transactions		-	-	-	10	-
Current portion of non-current receivables						
Inventory		-	-	-	-	-
VAT		223	42	42	0	42
Other current assets		398	-	-	14	-
<b>Total current assets</b>		<b>742 305</b>	<b>11 054</b>	<b>11 054</b>	<b>75 601</b>	<b>11 054</b>
<b>Non current assets</b>						
Investments						
Investment property						
Property, plant and equipment		81 530	72 009	72 009	77 954	72 009
Biological assets						
Living and non-living resources						
Heritage assets		4 842	4 895	4 895	4 842	4 895
Intangible assets		788	(144)	(144)	524	(144)
Trade and other receivables from exchange transactions						
Non-current receivables from non-exchange transactions						
Other non-current assets						
<b>Total non current assets</b>		<b>87 160</b>	<b>76 760</b>	<b>76 760</b>	<b>83 320</b>	<b>76 760</b>
<b>TOTAL ASSETS</b>		<b>829 464</b>	<b>87 814</b>	<b>87 814</b>	<b>158 922</b>	<b>87 814</b>
<b>LIABILITIES</b>						
<b>Current liabilities</b>						
Bank overdraft		-	-	-	-	-
Financial liabilities		-	-	-	-	-
Consumer deposits		199	135	135	224	135
Trade and other payables from exchange transactions		185 947	179 800	179 800	149 702	179 800
Trade and other payables from non-exchange transactions		16 652	17 702	17 702	25 707	17 702
Provision		-	29 430	29 430	26 253	29 430
VAT		626	339	339	295	339
Other current liabilities		-	-	-	-	-
<b>Total current liabilities</b>		<b>203 423</b>	<b>227 406</b>	<b>227 406</b>	<b>202 181</b>	<b>227 406</b>
<b>Non current liabilities</b>						
Financial liabilities		-	-	-	-	-
Provision		-	-	-	-	-
Long term portion of trade payables		-	-	-	-	-
Other non-current liabilities		-	-	-	-	-
<b>Total non current liabilities</b>		<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>	<b>-</b>
<b>TOTAL LIABILITIES</b>		<b>203 423</b>	<b>227 406</b>	<b>227 406</b>	<b>202 181</b>	<b>227 406</b>
<b>NET ASSETS</b>	2	<b>626 041</b>	<b>(139 592)</b>	<b>(139 592)</b>	<b>(43 259)</b>	<b>(139 592)</b>
<b>COMMUNITY WEALTH/EQUITY</b>						
Accumulated surplus/(deficit)		(112 753)	(139 592)	(139 592)	(43 259)	(139 592)
Reserves and funds		-	-	-	-	-
Other		-	-	-	-	-
<b>TOTAL COMMUNITY WEALTH/EQUITY</b>	2	<b>(112 753)</b>	<b>(139 592)</b>	<b>(139 592)</b>	<b>(43 259)</b>	<b>(139 592)</b>

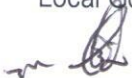
9. Monitoring of Compliance

*Policy Governance of Municipal Finance and MFMA Compliance*

As part of improving Sedibeng District Municipality's MFMA reporting module, the project plan report indicates our compliance to the requirements as outlined per the MFMA for the financial year 1 July 2023 to 30 June 2024, which has been divided into timeframes of reporting: Annually, Quarterly, Monthly & Ad-hoc.


**RECOMMENDED:**

THAT the Section 52d report for the quarter ending 31<sup>st</sup> December 2023 be considered as prescribed by the Local Government: Municipal Finance Management Act, 56 1of 2003.



\_\_\_\_\_  
Mr. X Malindi  
Acting Chief Financial Officer

\_\_\_\_\_  
Date



\_\_\_\_\_  
Mr. M Mathe  
Chief Financial Officer



\_\_\_\_\_  
Date

# BANK RECONCILIATION AS AT 31 December 2023

**MAIN BANK ACCOUNT NEDBANK : 1152944835**

**33215020590000000000**

**CASH BOOK  
BALANCE AS AT**

**01-Dec-23**

**R 4,618,228.52**

**PLUS : INCOME RECEIVED**

**R 107,128,335.01**

TRANSFER TO STANDARD	0.00
SUNDRY INCOME	3,357.20
AMBULANCE FEES	0.00
INVESTMENTS WITHDRAWN	0.00
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	106,728,200.00
OTHER DIRECT BANKINGS	274,284.49
TRANSFERS RECEIVED	0.00
INTEREST	71,893.52
LICENCE INCOME	50,599.80
LESS: RD CHEQUES / (re deposit)	0.00

**MINUS : EXPENDITURE**

**R -75,007,040.53**

ORDER PAYMENTS	0.00
SUNDRY PAYMENTS	0.00
SALARIES	0.00
YEAR END PAYMENT	0.00
INVESTMENTS MADE	-75,000,000.00
BANK ERROR	0.00
DIRECT BANK EXPENDITURE	-7,040.53

**CASHBOOK BALANCE**

**AS AT**

**31-Dec-23**

**R 36,739,523.00**

PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00
LESS: Receipts updated following month	0.00
LESS: CHEQUE/ELE CANCELLED PREVIOUS MONTH	0.00

**REVISED BALANCE AFTER  
CANCELATIONS**

**R 36,739,523.00**

PLUS: OUTSTANDING CHEQUES	R -
MINUS: OUTSTANDING DEPOSITS	R -10,219.86
PLUS: UNCASHED ELE'S	R -
PLUS: Receipts updated following month	R -
PLUS : DEPOSITS NOT YET LINKED	R -

**BANK BALANCE AS AT**

**31-Dec-23**

**R 36,729,303.14**

PREPARED BY :



DATE: 2024/01/09

REVIEWED BY :



DATE: 2024/01/09

# BANKRECONCILIATION AS AT 31-Dec-2023

LICENSING BANK ACCOUNT NEDBANK: 1152944606

GL VOTE NUMBER - 33215020690000000000

CASH BOOK BALANCE  
AS AT 1-Dec-2023 R 7,748,927.02

PLUS : INCOME RECEIVED R 1,015,791.48

LICENCE INCOME	1,015,791.48
FUEL SALES	0.00
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE R -3,003.28

TRANSFER TO MAIN ACCOUNT	0.00
BANK CHARGES	-6.93
BANK CHARGES CARD FEES	-2,996.35
BANK COST	0.00

CASHBOOK BALANCE  
AS AT 31-Dec-2023 R 8,761,715.22

PLUS: OUTSTANDING CHEQUES	R	-
MINUS: OUTSTANDING DEPOSITS	R	-
PLUS: DEPOSITS NOT YET LINKED	R	-

BANK BALANCE AS AT 31-Dec-2023 R 8,761,715.22

PREPARED BY :



DATE: 2024/01/09

REVIEWED BY :



DATE: 2024/01/09

# BANK RECONCILIATION AS AT 31 December 2023

**STANDARD BANK - MAIN BANK ACCOUNT : 21777667**

**GL VOTE NUMBER - 33215020010ZZZZZZZWD**

**CASH BOOK  
BALANCE AS AT                      01-Dec-23                      R      5,237,913.92**

**PLUS : INCOME RECEIVED                      R      85,156,765.82**

SURPLUS (DEFICIT)	0.00
SUNDRY INCOME	0.00
AMBULANCE SUBSIDY ARREARS	0.00
INVESTMENTS WITHDRAWN	0.00
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	0.00
OTHER DIRECT BANKINGS	140,124.76
TRANSFERS	85,000,000.00
INTEREST	16,641.06
LICENCE INCOME	0.00
LESS: RD CHEQUES / (re deposit)	0.00

**MINUS : EXPENDITURE                      R     -81,931,416.72**

ORDER PAYMENTS	-1,646,903.06
SUNDRY PAYMENTS	-52,119,095.14
SALARIES	-27,445,061.10
ACTUAL PAYMENT (BILLING)	0.00
INVESTMENTS MADE / TRANSFERS	0.00
BANK ERROR	0.00
DIRECT BANK EXPENDITURE	-720,357.42

**CASHBOOK BALANCE  
AS AT                      31-Dec-23                      R      8,463,263.02**

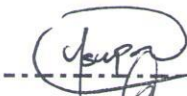
PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00
Less/plus: Receipts updated/not from previous month	0.00
LESS: RECEIPTS PREVIOUS MONTH	0.00

**REVISED BALANCE AFTER  
CANCELATIONS                      R      8,463,263.02**

PLUS: OUTSTANDING CHEQUES	R      -
MINUS: OUTSTANDING DEPOSITS	R      -
PLUS: UNCASHED ELE'S	R      -
PLUS : DEPOSITS NOT YET LINKED	R      -

**BANK BALANCE AS AT                      31-Dec-23                      R      8,463,263.02**

PREPARED BY :



DATE : 2024/01/09

REVIEWED BY :



DATE : 2024/01/09

# BANKRECONCILIATION AS AT 31-Dec-2023

LICENSING BANK ACCOUNT STANDARD: 21781494

GL VOTE NUMBER - 33215020190000000000

CASH BOOK BALANCE  
AS AT 1-Dec-2023 R 5,770,466.73

PLUS : INCOME RECEIVED R 21,247,198.97

LICENCE INCOME	21,106,101.26
INTEREST	141,097.71
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE R -10,290,009.47

TRANSFER TO MAIN ACCOUNT	-10,000,000.00
BANK CHARGES	-33,560.06
BANK CHARGES CARD FEES	-256,449.41
BANK COST	0.00

CASHBOOK BALANCE  
AS AT 31-Dec-2023 R 16,727,656.23

PLUS: OUTSTANDING CHEQUES	R -
MINUS: OUTSTANDING DEPOSITS	R -
PLUS: DEPOSITS NOT YET LINKED	R -

BANK BALANCE AS AT 31-Dec-2023 R 16,727,656.23

PREPARED BY :



DATE : 2024/01/09

REVIEWED BY :

DATE : 2024/01/09

# BANK RECONCILIATION AS AT 30 November 2023

**MAIN BANK ACCOUNT NEDBANK : 1152944835  
33215020590000000000**

**CASH BOOK  
BALANCE AS AT**                      **01-Nov-23**                      **R**                      **3 766 263.66**

**PLUS : INCOME RECEIVED**                      **R**                      **890 100.16**

TRANSFER TO STANDARD	0.00
SUNDRY INCOME	12 509.00
AMBULANCE FEES	0.00
INVESTMENTS WITHDRAWN	0.00
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	0.00
OTHER DIRECT BANKINGS	720 977.70
TRANSFERS RECEIVED	0.00
INTEREST	129 510.46
LICENCE INCOME	27 103.00
LESS: RD CHEQUES / (re deposit)	0.00

**MINUS : EXPENDITURE**                      **R**                      **-38 135.30**

ORDER PAYMENTS	0.00
SUNDRY PAYMENTS	0.00
SALARIES	0.00
YEAR END PAYMENT	0.00
INVESTMENTS MADE	0.00
BANK ERROR	0.00
DIRECT BANK EXPENDITURE	-38 135.30

**CASHBOOK BALANCE  
AS AT**                      **30-Nov-23**                      **R**                      **4 618 228.52**


PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00
LESS: Receipts updated following month	0.00
LESS: CHEQUE/ELE CANCELLED PREVIOUS MONTH	0.00

**REVISED BALANCE  
AFTER CANCELATIONS**                      **R**                      **4 618 228.52**

PLUS: OUTSTANDING CHEQUES	R	-
MINUS: OUTSTANDING DEPOSITS	R	-11 862.66
PLUS: UNCASHED ELE'S	R	-
PLUS: Receipts updated following month	R	-
PLUS : DEPOSITS NOT YET LINKED	R	-

**BANK BALANCE AS  
AT**                      **30-Nov-23**                      **R**                      **4 606 365.86**

PREPARED BY :



DATE: 2023/12/04

REVIEWED BY :



DATE: 2023/12/04



# BANK RECONCILIATION AS AT 30/Nov/2023

LICENSING BANK ACCOUNT NEDBANK: 1152944606

GL VOTE NUMBER - 33215020690000000000

CASH BOOK BALANCE  
AS AT

1/Nov/2023

R 5 255 157.88

PLUS : INCOME RECEIVED

R 2 497 259.34

LICENCE INCOME	2 497 259.34
FUEL SALES	0.00
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE

R -3 490.20

TRANSFER TO MAIN ACCOUNT	0.00
BANK CHARGES	0.00
BANK CHARGES CARD FEES	-3 490.20
BANK COST	0.00

CASHBOOK BALANCE  
AS AT

30/Nov/2023

R 7 748 927.02

PLUS: OUTSTANDING CHEQUES	R	-
MINUS: OUTSTANDING DEPOSITS	R	-
PLUS : DEPOSITS NOT YET LINKED	R	-

BANK BALANCE AS AT

30/Nov/2023

R 7 748 927.02

PREPARED BY :



DATE: 2023/12/04

REVIEWED BY :



DATE: 2023/12/04

# BANK RECONCILIATION AS AT 30 November 2023

STANDARD BANK - MAIN BANK ACCOUNT : 21777667

GL VOTE NUMBER - 33215020010ZZZZZZZWD

**CASH BOOK BALANCE**  
AS AT 01-Nov-23 R 826 443.45

**PLUS : INCOME RECEIVED** R 41 295 281.15

SURPLUS (DEFICIT)	0.00
SUNDRY INCOME	0.00
AMBULANCE SUBSIDY ARREARS	0.00
INVESTMENTS WITHDRAWN	0.00
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	0.00
OTHER DIRECT BANKINGS	278 340.74
LICENCE TRANSFER	41 000 000.00
INTEREST	16 940.41
LICENCE INCOME	0.00
LESS: RD CHEQUES / (re deposit)	0.00

**MINUS : EXPENDITURE** R -36 883 810.68

ORDER PAYMENTS	-1 861 064.67
SUNDRY PAYMENTS	-5 776 822.66
SALARIES	-28 416 764.79
ACTUAL PAYMENT (BILLING)	0.00
INVESTMENTS MADE / TRANSFERS	0.00
BANK ERROR	0.00
DIRECT BANK EXPENDITURE	-829 158.56

**CASHBOOK BALANCE**  
AS AT 30-Nov-23 R 5 237 913.92

PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00
Less/plus: Receipts updated/not from previous month	0.00
LESS: RECEIPTS PREVIOUS MONTH	0.00

**REVISED BALANCE AFTER CANCELATIONS** R 5 237 913.92

PLUS: OUTSTANDING CHEQUES	R -
MINUS: OUTSTANDING DEPOSITS	R -
PLUS: UNCASHED ELE'S	R -
PLUS : DEPOSITS NOT YET LINKED	R -

**BANK BALANCE AS AT** 30-Nov-23 R 5 237 913.92

PREPARED BY :



DATE : 2023/12/04

REVIEWED BY :



DATE : 2023/12/04

# BANK RECONCILIATION AS AT 30/Nov/2023

LICENSING BANK ACCOUNT STANDARD: 21781494

GL VOTE NUMBER - 3321502019000000000

CASH BOOK BALANCE  
AS AT 1/Nov/2023 R 21 282 392.62

PLUS : INCOME RECEIVED R 25 817 067.56

LICENCE INCOME	25 607 159.79
INTEREST	209 907.77
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE R -41 328 993.45

TRANSFER TO MAIN ACCOUNT	-41 000 000.00
BANK CHARGES	-42 844.67
BANK CHARGES CARD FEES	-286 148.78
BANK COST	0.00

CASHBOOK BALANCE  
AS AT 30/Nov/2023 R 5 770 466.73

PLUS: OUTSTANDING CHEQUES	R -
MINUS: OUTSTANDING DEPOSITS	R -
PLUS : DEPOSITS NOT YET LINKED	R -

BANK BALANCE AS AT 30/Nov/2023 R 5 770 466.73

PREPARED BY :



DATE : 2023/12/04

REVIEWED BY :

DATE : 2023/12/04

# BANKRECONCILIATION AS AT 31/Oct/2023

LICENSING BANK ACCOUNT STANDARD: 21781494

GL VOTE NUMBER - 33215020190000000000

CASH BOOK BALANCE  
AS AT 1/Oct/2023 R 25 706 592.24

PLUS : INCOME RECEIVED R 30 926 984.40

LICENCE INCOME	30 729 357.20
INTEREST	197 627.20
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE R -35 351 184.02


TRANSFER TO MAIN ACCOUNT	-35 000 000.00
BANK CHARGES	-43 310.99
BANK CHARGES CARD FEES	-307 873.03
BANK COST	0.00

CASHBOOK BALANCE  
AS AT 31/Oct/2023 R 21 282 392.62

PLUS: OUTSTANDING CHEQUES	R	-
MINUS: OUTSTANDING DEPOSITS	R	-
PLUS : DEPOSITS NOT YET LINKED	R	-

BANK BALANCE AS AT 31/Oct/2023 R 21 282 392.62

PREPARED BY :



DATE : 2023/11/06

REVIEWED BY :



DATE : 2023/11/06

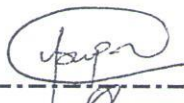
# BANK RECONCILIATION AS AT 31 October 2023

**MAIN BANK ACCOUNT NEDBANK : 1152944835**

**33215020590000000000**

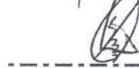
<b>CASH BOOK</b>			
<b>BALANCE AS AT</b>	<b>01-Oct-23</b>	<b>R</b>	<b>3 240 339.58</b>
<b>PLUS : INCOME RECEIVED</b>		<b>R</b>	<b>546 155.96</b>
TRANSFER TO STANDARD	0.00		
SUNDRY INCOME	20 010.20		
AMBULANCE FEES	0.00		
INVESTMENTS WITHDRAWN	0.00		
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	0.00		
OTHER DIRECT BANKINGS	26 354.37		
TRANSFERS RECEIVED	0.00		
INTEREST	263 842.39		
LICENCE INCOME	235 949.00		
LESS: RD CHEQUES / (re deposit)	0.00		
<b>MINUS : EXPENDITURE</b>		<b>R</b>	<b>-20 231.88</b>
ORDER PAYMENTS	0.00		
SUNDRY PAYMENTS	0.00		
SALARIES	0.00		
YEAR END PAYMENT	0.00		
INVESTMENTS MADE	0.00		
BANK ERROR	0.00		
DIRECT BANK EXPENDITURE	-20 231.88		
<b>CASHBOOK BALANCE</b>			
<b>AS AT</b>	<b>31-Oct-23</b>	<b>R</b>	<b>3 766 263.66</b>
PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00		
LESS: Receipts updated following month	-9 461.00		
LESS: CHEQUE/ELE CANCELLED PREVIOUS MONTH	0.00		
<b>REVISED BALANCE</b>			
<b>AFTER CANCELATIONS</b>		<b>R</b>	<b>3 756 802.66</b>
PLUS: OUTSTANDING CHEQUES		R	-
MINUS: OUTSTANDING DEPOSITS		R	-10 964.01
PLUS: UNCASHED ELE'S		R	-
PLUS: Receipts updated following month			
PLUS : DEPOSITS NOT YET LINKED		R	-
<b>BANK BALANCE AS</b>			
<b>AT</b>	<b>31-Oct-23</b>	<b>R</b>	<b>3 745 838.65</b>

PREPARED BY :



DATE: 2023/11/06

REVIEWED BY :



DATE: 2023/11/07

# BANKRECONCILIATION AS AT 31/Oct/2023

LICENSING BANK ACCOUNT NEDBANK: 1152944606

GL VOTE NUMBER - 33215020690000000000

CASH BOOK BALANCE AS AT 1/Oct/2023 R 23 180 054.20

PLUS : INCOME RECEIVED R 2 079 501.88

LICENCE INCOME	2 079 501.88
FUEL SALES	0.00
LESS: RD CHEQUES	0.00

MINUS : EXPENDITURE R -20 004 398.20

TRANSFER TO MAIN ACCOUNT	-20 000 000.00
BANK CHARGES	0.00
BANK CHARGES CARD FEES	-4 398.20
BANK COST	0.00

CASHBOOK BALANCE AS AT 31/Oct/2023 R 5 255 157.88

PLUS: OUTSTANDING CHEQUES	R	-
MINUS: OUTSTANDING DEPOSITS	R	-
PLUS : DEPOSITS NOT YET LINKED	R	-

BANK BALANCE AS AT 31/Oct/2023 R 5 255 157.88

PREPARED BY :



DATE: 2023/11/06

REVIEWED BY :

DATE: 2023/11/06

# BANK RECONCILIATION AS AT 31 October 2023

**STANDARD BANK - MAIN BANK ACCOUNT : 21777667**

**GL VOTE NUMBER - 33215020010ZZZZZZZWD**

**CASH BOOK BALANCE**

**AS AT**

**01-Oct-23**

**R 4 769 938.78**

**PLUS : INCOME RECEIVED**

**R 55 249 650.78**

SURPLUS (DEFICIT)	0.00
SUNDRY INCOME	0.00
AMBULANCE SUBSIDY ARREARS	0.00
INVESTMENTS WITHDRAWN	0.00
DIRECT BANKINGS FROM PROVINCIAL & NATIONAL	0.00
OTHER DIRECT BANKINGS	229 539.10
LICENCE TRANSFER	55 000 000.00
INTEREST	20 111.68
LICENCE INCOME	0.00
LESS: RD CHEQUES / (re deposit)	0.00

**MINUS : EXPENDITURE**

**R -59 193 146.11**

ORDER PAYMENTS	-2 078 185.13
SUNDRY PAYMENTS	-28 322 588.28
SALARIES	-27 756 535.72
ACTUAL PAYMENT (BILLING)	0.00
INVESTMENTS MADE / TRANSFERS	0.00
BANK ERROR	0.00
DIRECT BANK EXPENDITURE	-1 035 836.98

**CASHBOOK BALANCE**

**AS AT**

**31-Oct-23**

**R 826 443.45**

PLUS: CHEQUE/ELE CANCELLED FOLLOWING MONTH	0.00
Less/plus: Receipts updated/not from previous month	0.00
LESS: RECEIPTS PREVIOUS MONTH	0.00

**REVISED BALANCE AFTER**

**CANCELATIONS**

**R 826 443.45**

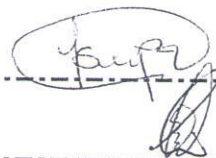
PLUS: OUTSTANDING CHEQUES	R -
MINUS: OUTSTANDING DEPOSITS	R -
PLUS: UNCASHED ELE'S	R -
PLUS : DEPOSITS NOT YET LINKED	R -

**BANK BALANCE AS AT**

**31-Oct-23**

**R 826 443.45**

PREPARED BY :



DATE: 2023/11/06

REVIEWED BY :



DATE: 2023/11/06

MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS  
SECTION 11(4) & 74(1)

ANNEXURE B

Name of Municipality:	Sedibeng District
Municipal Demarcation Code:	DC42
Financial year	2023/24
Responsible official:	Masechaba Magalefa
Contact details	(016)450-3056
Quarter	Q2 Oct - Dec

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

	Consolidated	Bank 3 Nedbank	Bank 4 Nedbank	Bank 5 STANDARD BANK	Bank 6 STANDARD BANK
Bank:		Nedbank	Nedbank	STANDARD BANK	STANDARD BANK
Account number:		1152944835	1152944606	21777667	21781494
Bank reconciliation/s compiled and attached	Yes				
Month:	October	October	October	October	October
Opening cash book balance at beginning of month	56 896 925	3 240 340	23 180 054	4 769 939	25 706 592
Add Receipts for month	88 802 293	546 156	2 079 502	55 249 651	30 926 984
Less Payments for month	114 568 960	20 232	20 004 398	59 193 146	35 351 184
<b>Closing cash book balance at end of month</b>	<b>9 847 865</b>	<b>3 766 264</b>	<b>5 255 158</b>	<b>826 443</b>	
<b>GL Account Balance</b>					
Payments for the month	114 568 960	20 232	20 004 398	59 193 146	35 351 184
Less Recoveries	-				
Add Non cash items (for the period)	-				
Add Commitments (for the period)	-				
Less Input VAT (for the period)	-				
Less Accruals at end of month	-				
Add Accruals at beginning of month	-				
<b>Total</b>	<b>114 568 960</b>	<b>20 231.88</b>	<b>20 004 398.20</b>	<b>59 193 146.11</b>	<b>35 351 184.02</b>
Actual capital expenditure for the month	-	55 212	-	-	-
Actual operating expenditure for the month	32 031 426	32 031 426	-	-	-
Section 11(4) expenditure	-	-	-	-	-
<b>Total</b>	<b>32 031 426</b>	<b>32 086 639</b>	<b>-</b>	<b>-</b>	<b>-</b>
a) to defray expenditure appropriated in terms of an approved budget:	32 031 426	32 086 639	-	-	-
b) to defray expenditure authorised in terms of section 26(4):	-	-	-	-	-
S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)					
Was any payment made in terms of (b) Yes/No	No				
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1):	-	-	-	-	-
S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget					
Was any payment made in terms of (c) Yes/No	No				
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section:	-	-	-	-	-
S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund					
Was any payment made in terms of (d) Yes/No	No				
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -	-	-	-	-	-
i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licensing)	-	24 707 963	-	-	-
ii) any insurance or other payments received by the municipality for that person or organ of state;	-	-	-	-	-
Was any payment made in terms of (e) Yes/No	No				
f) to refund money incorrectly paid into a bank account:	-	-	-	-	-
Was any payment made in terms of (f) Yes/No	No				
g) to refund guarantees, sureties and security deposits: (refund of consumer deposits)	-	-	-	-	-
Was any payment made in terms of (g) Yes/No	No				
h) for cash management and investment purposes in accordance with section 13. (inter-bank transactions)	-	-	-	-	-
Was any payment made in terms of (h) Yes/No	No				
i) to defray increased expenditure in terms of section 31, or	-	-	-	-	-
S31 Shifting of funds between multi-year appropriations					
Was any payment made in terms of (i) Yes/No	No				
j) for such other purposes as may be prescribed, (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)	-	R 0	-	-	-
Was any payment made in terms of (j) Yes/No	Yes	Yes	Yes	Yes	
Specify	R7535.90 was paid out in form of petty cash to different department within the municipality for the month of October.				



MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS  
SECTION 11(4) & 74(1)

Name of Municipality:	Sedibeng District	Please select from List supplied
Municipal Demarcation Code:	DC42	Please select from List supplied
Financial year	2023/24	
Responsible official:	Masechaba Magalefa	Enter official's name
Contact details	(016) 450-3056	
Quarter	Q2 Oct - Dec	Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4
<b>Bank:</b>		Nedbank	Nedbank	STANDARD BANK	STANDARD BANK
<b>Account number:</b>		1152944835	1152944606	21777667	21781494
Bank reconciliation/s compiled and attached	Yes	Yes	Yes		
Month:	November	November	November	November	November
Opening cash book balance at beginning of month	31 130 258	3 766 264	5 255 158	826 443	21 282 393
Add Receipts for month	70 499 708	890 100	2 497 259	41 295 281	25 817 068
Less Payments for month	78 254 430	38 135	3 490	36 883 811	41 328 993
<b>Closing cash book balance at end of month</b>	<b>23 375 536</b>	<b>4 618 229</b>	<b>7 748 927</b>	<b>5 237 914</b>	<b>6 770 467</b>
<b>GL Account Balance</b>					
Payments for the month	78 254 430	38 135	3 490	36 883 811	41 328 993
Less Recoveries	-	-	-	-	-
Add Non cash items (for the period)	-	-	-	-	-
Add Commitments (for the period)	-	-	-	-	-
Less Input VAT (for the period)	-	-	-	-	-
Less Accruals at end of month	-	-	-	-	-
Add Accruals at beginning of month	-	-	-	-	-
<b>Total</b>	<b>78 254 430</b>	<b>38 135</b>	<b>3 490</b>	<b>36 883 810.68</b>	<b>41 328 993.45</b>
Actual capital expenditure for the month	-	-	-	-	-
Actual operating expenditure for the month	29 965 611	34 085 662	-	-	-
Section 11(4) expenditure	-	-	-	-	-
<b>Total</b>	<b>29 965 611</b>	<b>34 085 662</b>	<b>-</b>	<b>-</b>	<b>-</b>
a) to defray expenditure appropriated in terms of an approved budget:	29 965 611	34 085 662	-	-	-
b) to defray expenditure authorised in terms of section 26(4); S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)	-	-	-	-	-
Was any payment made in terms of (b) Yes/No	No	No	No	-	-
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.	-	-	-	-	-
Was any payment made in terms of (c) Yes/No	No	No	No	-	-
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund	-	-	-	-	-
Was any payment made in terms of (d) Yes/No	No	No	No	-	-
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licensing) ii) any insurance or other payments received by the municipality for that person or organ of state.	-	25 574 371	-	-	-
Was any payment made in terms of (e) Yes/No	No	No	Yes	-	-
f) to refund money incorrectly paid into a bank account;	-	-	-	-	-
Was any payment made in terms of (f) Yes/No	No	No	No	-	-
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)	-	-	-	-	-
Was any payment made in terms of (g) Yes/No	No	No	No	-	-
h) for cash management and investment purposes in accordance with section 13; (inter- bank transactions)	-	-	-	-	-
Was any payment made in terms of (h) Yes/No	No	No	No	-	-
i) to defray increased expenditure in terms of section 31; or S31 Shifting of funds between multi-year appropriations	-	-	-	-	-
Was any payment made in terms of (i) Yes/No	No	No	No	-	-
j) for such other purposes as may be prescribed; (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)	-	-	-	-	-
Was any payment made in terms of (j) Yes/No	Yes	Yes	Yes	Yes	-
Specify	R3071.35 was paid out in Month of November.				

MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS  
SECTION 11(4) & 74(1)

Name of Municipality:	Sedibeng District	Please select from List supplied
Municipal Demarcation Code:	DC42	Please select from List supplied
Responsible official:	Masechaba Magalefa	Enter official's name
Financial year:	2023/24	
Contact details:	016 450 3056	Enter contact information
Quarter:	Q2 Oct - Dec	Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

	Consolidated	Primary Bank Account Nedbank 1152944835	Bank 2 Nedbank 1152944606	Bank 3 STANDARD BANK 21777667	Bank 4 STANDARD BANK 21781494
Bank:					
Account number:					
Bank reconciliation/s compiled and attached	Yes	Yes	Yes		
Month:	December	December	December	December	December
Opening cash book balance at beginning of month	23 375 536	4 618 229	7 748 927	5 237 914	5 770 467
Add Receipts for month	214 548 091	107 128 335	1 015 791	85 156 766	21 247 199
Less Payments for month	167 231 470	75 007 041	3 003	81 931 417	10 290 009
Closing cash book balance at end of month	70 692 157	36 739 523	8 761 715	8 463 263	16 727 656
GL Account Balance					
Payments for the month	167 231 470	75 007 041	3 003	81 931 417	10 290 009
Less Recoveries	-	-	-	-	-
Add Non cash items (for the period)	-	-	-	-	-
Add Commitments (for the period)	-	-	-	-	-
Less Input VAT (for the period)	-	-	-	-	-
Less Accruals at end of month	-	-	-	-	-
Add Accruals at beginning of month	-	-	-	-	-
Total	167 231 470	75 007 041	3 003	81 931 416.72	10 290 009.47
Actual capital expenditure for the month	36 949	36 949			
Actual operating expenditure for the month	41 888 058	37 624 512			
Section 11(4) expenditure					
Total	41 925 007	37 661 460			
a) to defray expenditure appropriated in terms of an approved budget:	-	-	-	-	-
b) to defray expenditure authorised in terms of section 26(4); <i>S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)</i>					
Was any payment made in terms of (b) Yes/No	No	No	No		
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); <i>S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.</i>					
Was any payment made in terms of (c) Yes/No	No	No	No		
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; <i>S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund</i>					
Was any payment made in terms of (d) Yes/No	No	No	No		
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licensing) ii) any insurance or other payments received by the municipality for that person or organ of state;		20 720 710			
Was any payment made in terms of (e) Yes/No	No	No	Yes		
f) to refund money incorrectly paid into a bank account;					
Was any payment made in terms of (f) Yes/No	No	No	No		
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)					
Was any payment made in terms of (g) Yes/No	No	No	No		
h) for cash management and investment purposes in accordance with section 13: (inter- bank transactions)					
Was any payment made in terms of (h) Yes/No	No	No	No		
i) to defray increased expenditure in terms of section 31; or <i>S31 Shifting of funds between multi-year appropriations</i>					
Was any payment made in terms of (i) Yes/No	No	No	No		
j) for such other purposes as may be prescribed. (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)					
Was any payment made in terms of (j) Yes/No	Yes	Yes	Yes	Yes	
Specify					R 3762.55 petty cash was paid out in month of December

**MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS**

**SECTION 11(4) & 74(1)**

**MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS**

Name of Municipality:	Sedibeng District	Please select from List supplied
Municipal Demarcation Code:	DC42	Please select from List supplied
Financial year:	2023/24	
Responsible official:	Masechaba Magalefa	Enter official's name
Contact details:	(016) 450 3056	Enter contact information
Quarter:	Q2 Oct - Dec	Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4
<b>Bank:</b>		Nedbank	Nedbank	STANDARD BANK	STANDARD BANK
<b>Account number:</b>		1152944835	1152944606	21777667	21781494
Bank reconciliation/s compiled and attached	Yes	Yes	Yes	Yes	Yes
Month (End of Quarter)	December	December	December	December	December
Opening cash book balance at beginning of quarter	56 896 924.80	3 240 339.58	23 180 054.20	4 769 938.78	25 706 592.24
Add Receipts for quarter	373 850 092.51	108 564 591.13	5 592 552.70	181 701 697.75	77 991 250.93
Less Payments for quarter	360 054 859.84	75 065 407.71	20 010 891.68	178 008 373.51	86 970 186.94
<b>Closing cash book balance at end of quarter</b>	<b>70 692 157.47</b>	<b>45 124 015.18</b>	<b>21 765 800.12</b>	<b>14 527 620.39</b>	<b>22 498 122.96</b>
<b>GL Account Balance</b>					
Payments for the quarter	360 054 859.84	75 065 407.71	20 010 891.68	198.72	86 970 186.94
Less Recoveries	-	-	-	-	-
Add Non cash items (for the period)	-	-	-	-	-
Add Commitments (for the period)	-	-	-	-	-
Less Input VAT (for the period)	-	-	-	-	-
Less Accruals at end of month	-	-	-	-	-
Add Accruals at beginning of quarter	-	-	-	-	-
<b>Total</b>	<b>360 054 859.84</b>	<b>75 065 407.71</b>	<b>41 046 578.65</b>	<b>198.72</b>	<b>86 970 186.94</b>
Actual capital expenditure for the quarter	36 948.70	92 160.87	-	-	-
Actual operating expenditure for the quarter	103 885 095.45	103 741 600.24	-	-	-
Section 11(4) expenditure					
<b>Total</b>	<b>103 922 044.15</b>	<b>103 833 761.11</b>			
a) to defray expenditure appropriated in terms of an approved budget.	103 922 044.15	103 833 761.11	-	-	-
b) to defray expenditure authorised in terms of section 26(4); S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)					
Was any payment made in terms of (b) Yes/No	No	No	No		
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget					
Was any payment made in terms of (c) Yes/No	No	No	No		
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund					
Was any payment made in terms of (d) Yes/No	No	No	No		
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement, or (VAT, motor vehicle licensing) ii) any insurance or other payments received by the municipality for that person or organ of state.	71 003 044.04				
Was any payment made in terms of (e) Yes/No	No	No	Yes		
f) to refund money incorrectly paid into a bank account;					
Was any payment made in terms of (f) Yes/No	No	No	No		
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)					
Was any payment made in terms of (g) Yes/No	No	No	No		
h) for cash management and investment purposes in accordance with section 13; (inter- bank transactions)					
Was any payment made in terms of (h) Yes/No	No	No	No		
i) to defray increased expenditure in terms of section 31; or S31 Shifting of funds between multi-year appropriations					
Was any payment made in terms of (i) Yes/No	No	No	No		
j) for such other purposes as may be prescribed; (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)					
Was any payment made in terms of (j) Yes/No	Yes	Yes	Yes	Yes	
Specify	R14 370 was paid out in form of petty cash to different department within the municipality for the quarter ending 31 December 2023				

**BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET**

Municipal Finance Management Act, section 11(4)

Consolidated Quarterly Report for period 01/04/2023 to 30/06/2023 (complete relevant period)

**D**

**Annexure C**

Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
2023/10/20	Gauteng Provincial Government Road & Transport	24 707 962.68	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Mr M athe Municipal Manager
2023/12/07	Gauteng Provincial Government Road & Transport	25 574 371.20	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Mr M athe Municipal Manager
2023/12/20	Gauteng Provincial Government Road & Transport	20 720 710.16	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Mr M athe Municipal Manager
<b>TOTAL</b>		<b>71 003 044.04</b>		

**Instructions for completing this report:**

The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This motivation can be an additional report to council or incorporated into the table above by inserting additional space.

This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

**Withdrawals that must be reported each quarter:**

- Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
- Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
- Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
- Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including
  - money collected by the municipality on behalf of that person or organ of state by agreement; or
  - any insurance or other payments received by the municipality for that person or organ of state;
- Section 11(f) - Refund money incorrectly paid into a bank account;
- Section 11(g) - Refund guarantees, sureties and security deposits;
- Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
- Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
- Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

**Distribution:**

- Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
- Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General



**SEDIBENG DISTRICT MUNICIPALITY COST CONTAINMENT REPORT FOR THE QUARTER ENDING 31 DECEMBER 2023**

(5/1/1) (2023/24)

**Cluster: Finance**  
**Portfolio: Financial Management & Budgets**

1. PURPOSE

The purpose of the report is to table before the Committee the 2nd quarter cost containment report in terms of Section 62(1) (a) and 95(a) of the MFMA.

2. BACKGROUND

Sections 62(1)(a) and 95(a) of the Municipal Finance Management Act No. 56 of 2003 (MFMA) stipulates that the accounting officer of a municipality or municipal entity is responsible for managing the financial administration of a municipality and must for this purpose take all reasonable steps to ensure that the resources of the municipality are used effectively, efficiently and economically.

In terms of the legal framework, the key principles being promoted are that elected councils and accounting officers are required to institute appropriate measures to ensure that the limited resources and public funds are prudently utilised to ensure value for money is achieved. This will necessitate council policies to be aligned with the spirit and intent of the regulations, promoting the concept of cost vs benefits at all levels in the municipality and municipal entities, and to ensure that such savings can be better utilised towards improvements in service delivery

Municipalities and municipal entities must disclose cost containment measures in their in-year budget reports, and annual costs savings in their annual reports. These reports must be submitted to Council for review and resolution. This measure is to enhance transparency and local accountability.

The MCCR therefore provide a framework that is consistent with the provisions of the MFMA and other government pronouncements. The effective implementation of the MCCR is the responsibility of the municipal council, board of directors of municipal entities, municipal accounting officer and accounting officers of municipal entities. It is also intended to ensure that municipalities and municipal entities achieve value for money in utilising public resources to deliver municipal services. The MCCR applies to all officials and councillors.

DISCUSSION

The Annual Budget for the 2024 financial year was drawn up taken into consideration the cost containment regulations. The tables below will indicate the current spending patterns for the period under review where the benchmarking percentage will be at 50% per quarter.

Detail expenses per class

**Annexure D: Total Cost Savings Disclosure in the In-Year and Annual Report**  
**Detail expenses per class**

Detail expenses per class

Cost Containment In-Year Report Measures	Budget	Q1	Q2	Q3	Q4	Total	Percentage Saving	Benchmark Amount	Savings Amount Q1	Savings Amount Q2
Use of consultants & Professional fees	3 596 957.00	298243.79	1 149 379.23			1 447 623.02	19.51%	R1 798 478.50	600 995.46	-250 139.98
Travel and subsistence	103 380.00	2128.2	41 294.44			43 422.64	15.99%	R51 690.00	23 716.80	-15 449.44
Domestic accommodation	159 382.00	40182.56	52 891.53			93 074.09	-16.79%	R79 691.00	-337.06	-13 046.03
Sponsorships, events and catering	993 592.00	473242.32	218 195.05			691 437.37	-39.18%	R496 796.00	-224 844.32	30 202.95
Other related expenditure items	84 426 593.00	19528951.83	18 128 939.68			37 657 891.51	10.79%	R42 213 296.50	1 577 696.42	2 977 708.57
<b>Total</b>	<b>89 279 904.00</b>	<b>20 342 748.70</b>	<b>19 590 699.93</b>	<b>0.00</b>	<b>0.00</b>	<b>39 933 448.63</b>	<b>10.54%</b>	<b>R44 639 952.00</b>	<b>1 977 227.30</b>	<b>2 729 276.07</b>

Description	Budget	Curr Mth Exp	Commitment	YTD Movement	Unspent Budget	Perc	% saving/variance	Benchmark Amount	Savings Amount
Subtotal : employee related cost	306 391 418.00	24 830 210.21	0.00	152 018 862.99	154 372 555.01	49.61	0.39	R153 195 709.00	R1 176 846.01
Subtotal : remuneration of councillors	14 737 996.00	1 190 560.72	0.00	7 123 154.45	7 614 841.55	48.33	1.67	R7 368 998.00	R245 843.55
Subtotal : outsource services	33 024 207.00	2 080 793.18	15 053.17	10 348 520.85	22 675 686.15	31.33	18.67	R16 512 103.50	R6 163 582.65
Subtotal : contractors	5 268 517.00	240 419.61	133 695.28	2 367 907.16	2 900 609.84	44.94	5.06	R2 634 258.50	R266 351.34
Subtotal : operational cost	30 932 583.00	2 400 547.45	77 648.88	18 681 081.33	12 251 501.67	60.39	-10.39	R15 466 291.50	-R3 214 789.83
Subtotal - inventory	4 713 896.00	338 878.88	1 024 118.52	2 180 921.47	2 532 974.53	46.26	3.74	R2 356 948.00	R176 026.53
Subtotal : operating leases	2 950 501.00	268 406.45	0.00	1 303 579.77	1 646 921.23	44.18	5.82	R1 475 250.50	R171 670.73
Subtotal : consultant and prof services	3 596 957.00	984 905.27	0.00	1 447 623.02	2 149 333.98	40.24	9.76	R1 798 478.50	R350 855.48
Subtotal : transfers & subsidies	12 390 200.00	1 039 630.84	45 066.06	5 051 438.05	7 338 761.95	40.76	9.24	R6 195 100.00	R1 143 661.95
Subtotal : depreciation & amortisation	9 025 714.00	4 250 159.13	0.00	4 250 159.13	4 775 554.87	47.08	2.92	R4 512 857.00	R262 697.87
<b>TOTAL : EXPENDITURE</b>	<b>423 031 989.00</b>	<b>37 624 511.74</b>	<b>1 295 581.91</b>	<b>204 773 248.22</b>	<b>218 258 740.78</b>	<b>48.40</b>	<b>1.60</b>	<b>R211 515 994.50</b>	<b>R6 742 746.28</b>

**3. ALIGNMENT WITH COUNCIL STRATEGIES**

This report is aligned to the cost containment regulation and policies

**4. FINANCIAL IMPLICATIONS**

The overall cost saving for the 2<sup>nd</sup> quarter is at 10.54%

**5. LEGAL IMPLICATIONS**

Good governance and compliance with cost containment regulations

**RECOMMENDED**

1. THAT the report be noted for information purposes

  
 ACTING CHIEF FINANCIAL OFFICER  
 MR. X MALINDI

2024/01/21  
 DATE

  
 MUNICIPAL MANAGER  
 MR. M MATHE

26/01/2024  
 DATE