

EXTERNAL DEBIT CREDITED REPAD OR RECEIVED AND EXPECTED EXPORNS
FOR THE MONTH OF FEBRUARY 2013
FOR THE YEAR 2013
FOR THE QUARTER ENDED FEBRUARY 2013
FOR THE YEAR ENDED FEBRUARY 2013

| Sl. No. | Particulars | Debit | Credit | Balance | Particulars | Debit | Credit | Balance |
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BM- EXTERNAL DEBT CREATED, REPAYED OR REDEEMED AND EXPECTED BORROWING

| Account No | Year End | Quarter | Evid | | Bond Term | Term (Total Period) | Rate | Issued | Residual | Gover | Amort | Bond | Type | Bond | Security | Nominal | Used | Amort | Bond | Purpose | Amortization | Type of | |
|------------|----------|---------|----------|-------|-----------|---------------------|------|--------|----------|-------|-------|------|------|------|----------|---------|------|-------|------|---------|--------------|---------|------|
| | | | No. | Value | | | | | | | | | | | | | | | | | | | Rate |
| 0042 | 2018 | Q4 | Apr-June | | | | | | | | | | | | | | | | | | | | |
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| TOTAL | | | | | | | | | | | | | | | | | | | | | | | |

BM - EXTERNAL DEBT CREATED, REPAYD OR RECEIVED AND EXPECTED BORROWING

| Maturity Date | 2018 | Timing of coupon payment | % Coupon Rate of the Par Amount | Coupon Paid at the beginning of quarter | Balance at the beginning of quarter | Debt repaid at the end of quarter | Balance at the end of quarter |
|------------------|------|--------------------------------|---------------------------------------|---|--|---|--|
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| 64 | | | | | | | 0 |
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| TOTAL | | | | 0 | 0 | 0 | 0 |

NATIONAL TREASURY
QUARTERLY MFMA IMPLEMENTATION AND MONITORING CHECKLIST
IMPLEMENTATION PRIORITIES



1. Change Muncde to your own municipal code (e.g.: GT411), Year End (ccyy) to Financial Year End (e.g.: 2007 for year 2006/2007 and Quarter (Qn) to Quarter End (e.g.: Q1 for Quarter 1)
2. Enter Date if No to response (ccyy/mm/dd)
3. To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S
4. In-built macro will save file as: Muncde_MFM1_ccyy_Qn.xls (e.g.: GT411_MFM1_2006_Q1.xls)
5. E-mail completed returns to: igrdatabase@treasury.gov.za

| MunCde | Municipality Name | Financial Year End | Quarter |
|--------|-------------------|--------------------|----------------------|
| DC42 | Sedibeng | 2018 | Q4 Apr-June |
| Ref | Question | Council Use Only | |
| | | Response | Date (if applicable) |

1 PREPARING AN IMPLEMENTATION PLAN

All municipalities are required to prepare an MFMA implementation plan that focuses on what the municipality intends to implement and achieve over the next few years. The plan should contain a list of activities together with target (and actual) dates; with provision to show ongoing (possibly monthly) progress with comments and a responsible councillor / official for each activity.
 A copy of the MFMA Implementation Plan (Circular 7) must be submitted to the National Treasury by October each year as well as each time it is updated. Note that the MFMA Implementation Plan should include implementation issues to align implementation with amendments to the Municipal Systems Act.

| | | | |
|-----|--|-----|--|
| 1.1 | Is an MFMA implementation plan prepared that contains realistic and achievable activities together with target dates, responsible councillors or officials and provision to record ongoing progress to meet targeted implementation? (if not, please download the implementation plan template from the NT website). | Yes | |
|-----|--|-----|--|

2 ALLOCATING APPROPRIATE RESPONSIBILITIES UNDER THE MFMA TO THE ACCOUNTING OFFICER

The accounting officer of the municipality (municipal manager) must take on the responsibilities assigned to the position under the MFMA. A full list of these responsibilities is provided in Chapter 8 of the MFMA and throughout the legislation.

| | | | |
|-----|--|-----|--|
| 2.1 | Has council appointed a person to assume the duties of the municipal manager? | Yes | |
| 2.2 | Has a report to the current council been tabled that creates an awareness of the roles and responsibilities of the municipal manager as the accounting officer of the municipality who must exercise the powers and functions of this position in terms of the MFMA, and to provide guidance and advice to council and officials? (s 60). | Yes | |
| 2.3 | Are the appropriate systems in place to allow the municipal manager to take responsibility for managing the financial administration of the municipality to ensure compliance with the MFMA. (s 62) | Yes | |
| 2.4 | Are the appropriate systems in place to allow the municipal manager to take full responsibility for managing the municipality's assets, liabilities, revenue and expenditure? (s 63, s 64, s 65) | Yes | |
| 2.5 | Does the municipal manager ensure that expenditure on staff benefits is reported to council on a regular basis? (s 66) If so, how often is this expenditure reported ie: monthly, quarterly, six-monthly, annually or other? | Mth | |
| 2.6 | Does the municipal manager assist the mayor in carrying out his or her responsibilities under the MFMA? (s 68) | Yes | |
| 2.7 | Is the municipal manager provided with the appropriate autonomy and flexibility to implement the budget? (s 69) | Yes | |

S-16

| Ref | Question | Council Use Only | |
|---|---|------------------|----------------------|
| | | Response | Date (if applicable) |
| 3 ESTABLISHING A TOP (SENIOR) MANAGEMENT TEAM | | | |
| The municipal manager is required to formally establish and maintain a top management team, to include all those senior managers who are responsible for a vote or the budget of a vote. Detail of top management is provided in section 77 of the MFMA. All councils should comply with the provisions of the Municipal Systems Act (as amended) and its regulations in relation to annual staff performance agreements. | | | |
| 3.1 | Has council appointed a person to assume the duties of the Chief Financial Officer (CFO)? (s 77, 80, 81) | No | |
| 3.2 | Has council appointed persons to assume the duties of other senior managers ie. to form top (or senior) management, with appropriate responsibilities and delegations? (s 77, 78) | Yes | |
| 3.3 | Is the CFO able to effectively assist the municipal manager in carrying out his or her duties with respect to financial management generally. In providing financial advice to senior managers and undertaking specific financial management duties? (s 81) | Yes | |
| 3.4 | Are other senior managers able to exercise the appropriate financial management responsibilities as required by legislation? (s 78) | Yes | |
| 3.5 | Does an appropriate system of delegations exist, that maximises administrative and operational efficiency and provides adequate checks and balances in financial administration within the municipality, within the confines of the MFMA in terms of limits to delegations? (s 79) | Yes | |
| 3.6 | Has a report to the current council been tabled that creates an awareness of and endorses the roles and responsibilities of the top (or senior) management team within the municipality? (s 77) | Yes | |
| 3.7 | Does council comply with the provisions of the MFMA and the Municipal Systems Act (as amended) and its regulations in relation to the establishment and review of annual staff performance agreements? (MFMA s 53 and Municipal Systems Act s 57) | Yes | |
| 4 IMPLEMENTING APPROPRIATE CONTROLS OVER MUNICIPAL BANK ACCOUNTS AND CASH MANAGEMENT | | | |
| Municipalities must establish controls over their bank accounts, cash management and investments. Further details of these requirements are provided in Chapter 3 of the MFMA. | | | |
| 4.1 | Does the municipality maintain at least one bank account, designated the primary bank account which receives all allocations (including those for a municipal entity), income from investments and money collected by an entity on behalf of the municipality? (s 8) | Yes | |
| 4.2 | During the quarter under review has there been any changes to the details of the primary bank account of the municipality and were such changes reported to the National Treasury and Auditor-General? (s 8(5)) | No changes | |
| 4.3 | During the quarter under review did the municipality open any new bank accounts and were these reported to the Provincial Treasury and Auditor General? (s 9) | No changes | |
| 4.4 | Does the municipal manager administer all bank accounts and is the municipal manager accountable to council for this? (s 10) | Yes | |
| 4.5 | Is an appropriate system of delegation in place in instances where the municipal manager has delegated the administration of a bank account to another officer (or the CFO)? Note limitation on delegations with respect to enforcement of sections 7, 8 and 11 that may only be delegated to the CFO (s 10). | Yes | |
| 5 MEETING OF FINANCIAL COMMITMENTS | | | |
| Municipal managers must ensure that they take the appropriate steps to implement effective systems of expenditure control, and meet their financial commitments to other parties promptly and in accordance with the Act. | | | |
| 5.1 | Does the municipality operate and maintain an effective system of expenditure control that includes procedures for approval, authorisation, withdrawal and payment of all funds? (s 65(2)(a)) | Yes | |
| 5.2 | Is the municipal manager able to confirm that all moneys owing by the municipality are paid within 30 days of receiving the relevant invoice or statement? (s 65(2)(e)) | Yes | |
| 5.3 | Does the municipality promptly meet all financial commitments toward other municipalities, national and provincial organs of state? (s 37(1)(c)) | No | |
| 5.4 | Is the municipality currently party to any formal dispute concerning non-payment of monies owing between the municipality and another organ of state? (s 65(2)(g)). Note: formal disputes between organs of state are discussed in s 44 and Circular 21. | Yes | |

[Handwritten signature and initials]

| Ref | Question | Council Use Only | |
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| | | Response | Date (if applicable) |
| 6 REPORTING REVENUE AND EXPENDITURE | | | |
| Municipal managers must take steps to put systems in place that ensure that they report on the implementation of the current budget by submitting monthly reports to the mayor and quarterly reports to the council on revenue collected and total spending. Further detail on reporting is contained in sections 71 and 72 of the MFMA. | | | |
| The municipality must monthly report on the implementation of the current budget to the National Treasury and to the relevant Provincial Treasury. | | | |
| 6.1 | Has the municipal manager submitted monthly budget statements to the mayor, National Treasury and the Provincial Treasury for each of the months of this quarter? (s 71) | Yes | |
| 6.2 | Has the municipal manager submitted a quarterly budget statement to council, reflecting expenditure incurred and income collected? (s 71) | Yes | |
| 7 SUPPLY CHAIN MANAGEMENT (SCM) | | | |
| All municipalities must adopt and implement a supply chain management (SCM) policy in accordance with the Municipal Supply Chain Management Regulations and consistent with the "model policy" provided in MFMA Circular No 22. | | | |
| 7.1 | Has council adopted a supply chain management policy that complies with the Supply Chain Management Regulations? (SCM Regulations 2 & 3, Circular No 22) ? | Yes | |
| 7.2 | Has council delegated SCM powers and duties to the municipal manager as required in SCM Regulation 4? | Yes | |
| 7.3 | Does the municipal manager report at least quarterly to the mayor and at least annually to council on implementation of the supply chain management policy? (SCM Regulation 6) | Yes | |
| 7.4 | Has the municipal manager submitted monthly reports on contracts awarded above R100 000 to National Treasury for each of the months of this quarter? (Circular No 34) | Yes | |
| 7.5 | If a tender other than one recommended in the normal course of implementing the SCM policy was approved during this quarter, has the municipal manager reported the approval of tenders not recommended and the reasons for deviating from such recommendation to the National Treasury, provincial treasury and Auditor-General? (s 114) | Yes | |
| 7.6 | If there has been any deviation from or breach of the SCM policy during this quarter, has the municipal manager reported the reasons for such deviation from or ratification of minor breaches of procurement processes to council during this quarter? (SCM Regulations 36) | Yes | |
| 8 IMPLEMENTING REFORMS IN RELATION TO MUNICIPAL ENTITIES AND LONG-TERM CONTRACTS | | | |
| Municipalities must ensure compliance with the MFMA and Municipal Systems Act (as amended) where relevant, for any new undertaking relating to a municipal entity, Public-Private Partnership (PPP), long-term contract (LTC) or any borrowings. | | | |
| 8.1 | Has the municipal manager submitted to the National Treasury the Municipal Entity Return Form, for this quarter? (See "Municipal Entity Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma). | Yes | |
| 8.2 | Has the municipal manager submitted to the National Treasury the Long Term Contract Return Form, for this quarter? (See "Long Term Contract Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma). | Yes | |

Handwritten signatures and initials, including a large signature and the initials 'J.G.'.

| Ref. | Question | Council Use Only | |
|---|--|--|----------------------|
| | | Response | Date (if applicable) |
| 9 COMPLETING FINANCIAL STATEMENTS AND ADVISING NATIONAL TREASURY | | | |
| The municipal manager must ensure that financial statements are promptly prepared and submitted to the Auditor-General for audit by 31 August each year. In the case of a parent municipality, the municipal manager must ensure that consolidated financial statements (including all municipal entities) are promptly prepared and submitted to the Auditor-General by 30 September each year (s 126). Also refer MFMA Circular No. 36. | | | |
| 9.1 | Have the 2016/2017 annual financial statements of the municipality been prepared and submitted to the Auditor-General for audit? > If Yes, provide actual date submitted in the space provided for date. | Yes | 2017/08/31 |
| 9.2 | Have the 2016/2017 annual financial statements of the municipality been prepared in compliance with the prescribed accounting framework? > If Yes also indicate in the space provided for date the format (framework) of the annual financial statements. | Yes | GRAP |
| 9.3 | In the case of a parent municipality, have the consolidated 2016/2017 annual financial statements of the municipality and all its entities been prepared and submitted to the Auditor-General for audit? > If Yes, provide actual date submitted in the space provided for date. | No entities | |
| 9.4 | If the accounting officer did not submit either the 2016/2017 annual financial statements and/or the 2016/2017 consolidated annual financial statements (including all municipal entities) to the Auditor-General for audit on time, (a) did the mayor table a written explanation in council setting out the reasons for the failure and (b) did the municipal council investigate the matter and take the appropriate steps as required by section 133(1)(c) | 5. AFS submitted on time | |
| 10 COMPLETING AND TABLING ANNUAL REPORT | | | |
| The municipal manager must ensure that the annual report of the municipality and the annual reports of all of its municipal entity(s) have been tabled in council by 31 January each year. Refer NT Circulars No 11 and 18. | | | |
| 10.1 | Are the appropriate management systems in place to ensure that the annual report of the municipality and the annual reports of all its municipal entity(s) will be tabled in council by 31 January each year? (s 121 & 127) | Yes | |
| 10.2 | Have the 2016/2017 annual report of the municipality and the 2016/2017 annual reports of all of its entities been tabled in council by 31 January? | Yes | |
| 11 COMPLYING WITH PROVISIONS FOR TENDER COMMITTEES, BOARDS OF MUNICIPAL ENTITIES AND IN RELATION TO FORBIDDEN ACTIVITIES | | | |
| Municipalities must ensure that there is no councillor that serves on a bid or tender committee or on any board of an entity. Municipalities must also ensure that the composition of all boards of entities comply with the Municipal Systems Act (as amended). Boards of an entity should consist of at least one-third non-executive directors and a non-executive chairperson. Municipalities must also ensure that councillors do not engage in any forbidden activities prohibited under section 164 of the MFMA. Refer MFMA Circular No 8 - Forbidden loans - Oct 2004. | | | |
| 11.1 | Does council comply with s 117 which precludes councillors from serving on a bid or tender committee? (s 117) | Yes | |
| 11.2 | Does council comply with s 118 which precludes undue interference from any person in relation to the municipal tender process? (s 118) | Yes | |
| 11.3 | Does council comply with s 93F of the amended Municipal Systems Act which precludes any councillor of any municipality or official of the municipality, or member of the National Assembly or a provincial legislature or permanent delegate to the NCOP from serving on boards of a municipal entity? (Municipal Systems Act, as amended s 93F) | Yes | |
| 11.4 | Does council comply with s 103 which precludes improper interference by any councillor in relation to the financial affairs or responsibilities of the board of directors of a municipal entity? (s 103) | Yes | |
| 11.5 | Does council comply with s 164 which precludes loans to councillors or officials of the municipality, directors or officials of a municipal entity or members of the public? (s 164) | Yes | |
| 12 COMPLYING WITH PROVISIONS FOR INTERNAL AUDIT AND AUDIT COMMITTEES | | | |
| The municipality and each of its municipal entity(s) must have an internal audit unit and an audit committee. (Refer s165 and 166). | | | |
| 12.1 | Does the municipality have an internal audit (IA) unit (s 165) and indicate whether the function is in-house or outsourced or shared? | 5. Yes, 100% outsourced to external provider | |
| 12.2 | Does each of the municipality's entity(s) have an internal audit unit? (s 165) | Yes | |
| 12.3 | Does the municipality have an audit committee (AC)? (s 166) > If Yes, indicate in the space provided for date whether the function is shared | Yes | |
| 12.4 | Does each of the municipality's entity(s) have an audit committee (AC)? (s 166) | NO ENTITIES | |
| 13 COMPLYING WITH PROVISIONS FOR BUDGETS | | | |
| The municipality may only incur expenditure in terms of an approved budget and within the limits of the amounts appropriated for the different votes in its approved budget. (s15). When a municipality revises an approved annual budget it may do so only through an adjustments budget and within the framework as set-out in s 28. | | | |
| 13.1 | Did the municipality revise its approved annual budget? > If Yes, indicate the number of adjustments budget(s) tabled in council to date in the space provided for date. | Yes | 1. 1 adjustment |

S.6

| Ref | Question | Council Use Only | |
|------|--|------------------|----------------------|
| | | Response | Date (if applicable) |
| 13.2 | If the municipality revised its approved annual budget, were the Service Delivery and Budget Implementation Plan (SDBIP) and performance agreements of the municipal manager and all senior managers (section 57 (Systems Act)) accordingly amended? | Yes | |

14 INFORMATION TO BE PLACED ON WEBSITE OF MUNICIPALITY

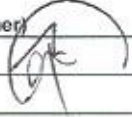
The municipal manager must ensure that the documents set out in s75 are placed on the website (refer s 21A of the Systems Act) of the municipality.

| | | | |
|--------|---|---------------------|--|
| 14.1 | Does the municipality have a website? | 1. Yes | |
| 14.1.1 | If Yes in 14.1 or share district website or other website arrangement, provide the website address in the space provided. | www.sedibeng.gov.za | |
| 14.2 | Is all the information as set-out in s75 displayed on the municipality's / shared district website? | Yes | |

Other Comments:

FOR COUNCIL USE ONLY

Prepared by: (CFO, or other)

| | | |
|---|------------------------|----------------|
|  | (Acting) Kajal Wiese | Name |
| | Kajalk@sedibeng.gov.za | E-mail |
| | (016) 450 3110 | Contact number |
| | 25/07/2018 | Date |

Reviewed by: (Municipal Manager)

| | | |
|--|---------------------------|----------------|
|  | Khanyile S | Name |
| | khanyiles@sedibeng.gov.za | E-mail |
| | (016) 450 3165 | Contact number |
| | 25/07/2018 | Date |



S.L.

MFMA IMPLEMENTATION AND MONITORING MUNICIPAL ENTITY QUARTERLY RETURN

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

1. any new entity established, and
2. any entity disestablished, and
3. changes to details of an existing entity, or
4. that there has been no changes to existing entity(s) since the previous quarter (established/disestablished/changes), or
5. there are no entities.
6. Specifically for the quarter ending 30 September 2006 details of **ALL** entities existing as at 30 September 2006, must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: **Ctrl-Shift-S**. The file will be saved as e.g. EC000_ME_2007_Q1_2.xls

The electronic return must be emailed to igdatabase@treasury.gov.za.

Please refer to the Guidelines for completion this return available on the website www.treasury.gov.za/mfma (M1 returns)

| | | | | | |
|--|--|---------------|---|--|--|
| RETURN TYPE: | | 5.No entity | | | |
| Financial Year and Quarter | | 2017/18 | | Q4 Apr-Jun | |
| Municipality | | DC42 Sedibeng | | Information on purpose additional to subfunction. If the purpose does not neatly fit into a subfunction, choose 'Other' and provide detail here. | |
| Entity Number | | | | | |
| <small>Number between 1 and 100, start at number 1 (never allocate the same number to another entity)</small> | | | | | |
| ENTITY DETAILS | | | | | |
| Entity Name | | | | | |
| Type of Entity | | | | | |
| Main / Sub Function | | | | | |
| Purpose, Extent and Other Particulars | | | | | |
| Date Established (ccyy/mm/dd) | | | Date Disestablished (ccyy/mm/dd) | | |
| Sole Control (Yes/No) | | | % Control (Whole Number) | | |
| MFMA / PFMA Applicable | | | Does the entity comply with the provisions of the MFMA and Systems Act (as amended). (Refer MFMA Chapter 10 and Systems Act (Chapter 8A)). (Yes/No) | | |
| MFMA (s 64) and Systems Act (s 78) Feasibility Done (Yes/No) | | | Month of Financial Year End | | |
| Funding Source | | | | | |
| Annual Budget (Whole Rand) | | | Jobs Transferred from Muni (Number) | | |
| New Permanent Jobs Created (Number) | | | New Temporary Jobs Created (Number) | | |
| Participating Parties | | | | | |
| <small>If parties are municipalities select Muncode's in the above cells, otherwise use cell on the right to enter parties</small> | | | | | |
| ENTITY CONTACT DETAILS | | | | | |
| Postal address: | | | | | |
| Post Box/Private Bag | | | | | |
| Box/Bag No | | | | | |
| City / Town | | | | | |
| Postal Code | | | | | |
| Street address | | | | | |
| Building | | | | | |
| Street No. & Name | | | | | |
| City / Town | | | | | |
| Postal Code | | | | | |
| General Contacts | | | | | |
| <small>Phone, fax and cell no's. Not inn nnnn (example 011 315 2341)</small> | | | | | |
| Telephone number | | | | | |
| Fax number | | | | | |
| E-mail address | | | | | |
| CEO | | | | | |
| Name | | | | | |
| Telephone number | | | | | |
| Cell number | | | | | |
| Fax number | | | | | |
| E-mail address | | | | | |
| CFO | | | | | |
| Name | | | | | |
| Telephone number | | | | | |
| Cell number | | | | | |
| Fax number | | | | | |
| E-mail address | | | | | |
| CHAIRPERSON | | | | | |
| Name | | | | | |
| Telephone number | | | | | |
| Cell number | | | | | |
| Fax number | | | | | |
| E-mail address | | | | | |
| Contact Person: | | | | | |
| Thobekile Kubheka | | | | | |
| Email: ThobekileS@sedibeng.gov.za | | | | | |
| <small>Please provide details of the contact person who completed this return.</small> | | | | | |

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MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

| | | |
|-----------------------------|-------------------|----------------------------------|
| Name of Municipality: | Sedibeng District | Please select from List supplied |
| Municipal Demarcation Code: | DC42 | Please select from List supplied |
| Financial year: | 2017/18 | |
| Responsible official: | Thobekile Kuthaka | Enter official's name |
| Contact details: | 0164503208 | Enter contact information |
| Quarter: | Q4 April - June | Please select from List supplied |

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

| | Consolidated | Primary Bank Account | Bank 2 | Bank 3 | Bank 4 |
|---|---|----------------------|-------------------|----------------|------------------|
| Bank: | | Nedbank | Nedbank | STANDARD BANK | STANDARD BANK |
| Account number: | | 1152944835 | 1152944606 | 21777667 | 21781494 |
| Bank reconciliation/s compiled and attached | Yes | Yes | Yes | | |
| Month: | May | May | May | May | May |
| Opening cash book balance at beginning of month | 27 999 017 | 1 538 047 | 15 178 253 | 198 784 | 11 085 933 |
| Add Receipts for month | 53 122 789 | 29 587 360 | 17 801 223 | 166 317 | 5 567 890 |
| Less Payments for month | 56 819 444 | 27 669 641 | 14 228 161 | -78 473 | 15 000 115 |
| Closing cash book balance at end of month | 24 302 362 | 3 455 766 | 18 749 315 | 443 573 | 1 653 708 |
| GL Account Balance | | | | | |
| Payments for the month | 56 819 444 | 27 669 641 | 14 228 161 | -78 473 | 15 000 115 |
| Less Recoveries | - | - | - | - | - |
| Add Non cash items (for the period) | - | - | - | - | - |
| Add Commitments (for the period) | - | - | - | - | - |
| Less Input VAT (for the period) | - | - | - | - | - |
| Less Accruals at end of month | - | - | - | - | - |
| Accruals at beginning of month | 56 819 444 | 27 669 641 | 14 228 161 | -78 472.76 | 15 000 115.00 |
| Actual capital expenditure for the month | 162 468 | 162 468 | - | - | - |
| Actual operating expenditure for the month | 26 617 478 | 26 617 478 | - | - | - |
| Section 11(4) expenditure | | | | | |
| Total | 26 779 946 | 26 779 946 | | | |
| a) to defray expenditure appropriated in terms of an approved budget. | 26 779 946 | 26 779 946 | - | - | - |
| b) to defray expenditure authorised in terms of section 26(4); S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5) | | | | | |
| Was any payment made in terms of (b) Yes/No | No | No | No | | |
| c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1); S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget. | | | | | |
| Was any payment made in terms of (c) Yes/No | No | No | No | | |
| d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; S12(2) a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund | | | | | |
| Was any payment made in terms of (d) Yes/No | No | No | No | | |
| e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement, or (VAT, motor vehicle licensing) ii) any insurance or other payments received by the municipality for that person or organ of state; | | | | | |
| Was any payment made in terms of (e) Yes/No | No | No | Yes | | |
| f) to refund money incorrectly paid into a bank account. | | | | | |
| Was any payment made in terms of (f) Yes/No | No | No | No | | |
| g) to refund guarantees, sureties and security deposits; (refund of consumer deposits) | | | | | |
| Was any payment made in terms of (g) Yes/No | No | No | No | | |
| h) for cash management and investment purposes in accordance with section 13; (inter-bank transactions) | | | | | |
| Was any payment made in terms of (h) Yes/No | No | No | No | | |
| i) to defray increased expenditure in terms of section 31 or S37 Shifting of funds between multi-year appropriations | | | | | |
| Was any payment made in terms of (i) Yes/No | No | No | No | | |
| j) for such other purposes as may be prescribed (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions) | | | | | |
| Was any payment made in terms of (j) Yes/No | Yes | Yes | No | | |
| Specify | R5252.20 was paid out in form of petty cash to different department within the municipality for the month ending 31 May 2017/18 financial year. | | | | |

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MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

| | |
|-----------------------------|-------------------|
| Name of Municipality: | Sediberg District |
| Municipal Demarcation Code: | DC42 |
| Financial year: | 2017/18 |
| Responsible official: | Thobekile Kutheka |
| Contact details: | 0164503205 |
| Quarter: | Q4 April - June |

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

| | Consolidated | Bank 3 Nedbank | Bank 4 Nedbank | Bank 5 STANDARD BANK | Bank 6 STANDARD BANK | Bank 7 |
|--|---|----------------------|---------------------|-------------------------|-------------------------|--------|
| Bank: | | | | | | |
| Account number: | | 1152944835 | 1152944606 | 21777667 | 21781494 | |
| Bank reconciliation's compiled and attached | Yes | | | | | |
| Month: | April | April | April | April | April | April |
| Opening cash book balance at beginning of month | 15 084 061 | 7 801 056 | 8 183 305 | 27 016 808 | 7 007 545 | |
| Add Receipts for month | 53 678 151 | 37 470 335 | 18 207 815 | 290 845 | 3 178 462 | |
| Less Payments for month | 52 940 812 | 43 733 944 | 9 204 853 | 28 038 759 | 75 | |
| Closing cash book balance at end of month | 16 714 300 | 1 538 947 | 15 176 253 | 198 784 | 11 005 833 | |
| GL Account Balance | | | | | | |
| Payments for the month | 52 940 812 | 43 733 944 | 9 214 858 | 28 038 759 | 75 | |
| Less Recoveries | - | | | | | |
| Add Non cash items (for the period) | - | | | | | |
| Add Commitments (for the period) | - | | | | | |
| Less input VAT (for the period) | - | | | | | |
| Less Accruals at end of month | - | | | | | |
| Add Accruals at beginning of month | - | | | | | |
| Total | 52 940 812 | 43 733 944.00 | 9 214 858.24 | 28 038 759.20 | 74.65 | |
| Actual capital expenditure for the month | 108 304 | 108 304 | - | | | |
| Actual operating expenditure for the month | 27 342 526 | 27 342 526 | | | | |
| on 11(4) expenditure | | | 14 048 164 | | | |
| J | 27 450 830 | 27 450 830 | 14 048 164 | | | |
| a) to defray expenditure appropriated in terms of an approved budget: | 27 450 830 | 27 450 830 | - | - | - | - |
| b) to defray expenditure authorised in terms of section 26(4): | | | | | | |
| 526(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5) | | | | | | |
| Was any payment made in terms of (b) Yes/No | No | | | | | |
| c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1): | | | | | | |
| 529(7) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget. | | | | | | |
| Was any payment made in terms of (c) Yes/No | No | | | | | |
| d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section: | | | | | | |
| 512(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund | | | | | | |
| Was any payment made in terms of (d) Yes/No | No | | | | | |
| e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including: | | | | | | |
| i) money collected by the municipality on behalf of a person or organ of state by agreement; or (VAT, vehicle licensing) | 14 048 164 | | 14 048 164 | | | |
| ii) any insurance or other payments received by the municipality for that person or organ of state; | | | | | | |
| Was any payment made in terms of (e) Yes/No | No | | | | | |
| f) to refund money incorrectly paid into a bank account: | | | | | | |
| Was any payment made in terms of (f) Yes/No | No | | | | | |
| g) to refund guarantees, sureties and security deposits; (refund of consumer deposits) | | | | | | |
| Was any payment made in terms of (g) Yes/No | No | | | | | |
| h) for cash management and investment purposes in accordance with section 15, (inter-bank transactions) | | | | | | |
| Was any payment made in terms of (h) Yes/No | No | | | | | |
| i) to defray increased expenditure in terms of section 21, or 537 Shifting of funds between multi-year appropriations | | | | | | |
| Was any payment made in terms of (i) Yes/No | No | | | | | |
| j) for such other purposes as may be prescribed (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions) | | | | | | |
| Was any payment made in terms of (j) Yes/No | No | | | | | |
| Specify | R2944,70 was paid out in form of petty cash to different department within the municipality for the month ending 31 April 2017/18 financial year. | | | | | |

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MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

Name of Municipality: Please select from List supplied
Municipal Demarcation Code: Please select from List supplied
Responsible official: Enter official's name
Financial year:
Contact details: Enter contact information
Quarter: Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

| | Consolidated | Primary Bank Account | Bank 2 | Bank 3 | Bank 4 |
|---|--|----------------------|------------|---------------|---------------|
| Bank: | | Nedbank | Nedbank | STANDARD BANK | STANDARD BANK |
| Account number: | | 1152944835 | 1152944806 | 21777667 | 21781494 |
| Bank reconciliation/s compiled and attached | Yes | Yes | Yes | | |
| Month: | June | June | June | June | June |
| Opening cash book balance at beginning of month | 24 302 362 | 3 455 786 | 16 749 315 | 443 573 | 1 653 708 |
| Add Receipts for month | 53 017 547 | 32 039 058 | 17 181 461 | 46 943 | 3 843 951 |
| Less Payments for month | 60 295 422 | 33 758 905 | 21 719 781 | 16 611 | 4 800 125 |
| Closing cash book balance at end of month | 17 024 487 | 1 735 930 | 14 210 995 | 380 019 | 697 544 |
| GI Account Balance | | | | | |
| Payments for the month | 60 295 422 | 33 758 905 | 21 719 781 | 16 611 | 4 800 125 |
| Loss Recoveries | - | - | - | - | - |
| Add Non cash items (for the period) | - | - | - | - | - |
| Add Commitments (for the period) | - | - | - | - | - |
| Less input VAT (for the period) | - | - | - | - | - |
| Less Accruals at end of month | - | - | - | - | - |
| Add Accruals at beginning of month | - | - | - | - | - |
| Total | 60 295 422 | 33 758 905 | 21 719 781 | 16 610 98 | 4 800 124.73 |
| Actual capital expenditure for the month | 747 415 | 747 415 | | | |
| Actual operating expenditure for the month | 58 712 297 | 58 712 297 | | | |
| Section 11(4) expenditure | | | | | |
| Total | 59 459 711 | 59 459 711 | | | |
| a) to defray expenditure appropriated in terms of an approved budget | 59 459 711 | 59 459 711 | | | |
| b) to defray expenditure authorised in terms of section 26(4); S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5) | | | | | |
| Was any payment made in terms of (b) Yes/No | No | No | No | | |
| c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 28(1); S29(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget. | | | | | |
| Was any payment made in terms of (c) Yes/No | No | No | No | | |
| d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section; S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund | | | | | |
| Was any payment made in terms of (d) Yes/No | No | No | No | | |
| e) to pay over to a person or organ of state money received by a municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licensing) ii) any insurance or other payments received by the municipality for that person or organ of state. | | | | | |
| Was any payment made in terms of (e) Yes/No | No | No | Yes | | |
| f) to refund money incorrectly paid into a bank account; Was any payment made in terms of (f) Yes/No | No | No | No | | |
| g) to refund guarantees, sureties and security deposits; (refund of consumer deposits) | | | | | |
| Was any payment made in terms of (g) Yes/No | No | No | No | | |
| h) for cash management and investment purposes in accordance with section 13, (inter- bank transactions) | | | | | |
| Was any payment made in terms of (h) Yes/No | No | No | No | | |
| i) to defray increased expenditure in terms of section 31; or S31 Shifting of funds between multi-year appropriations | | | | | |
| Was any payment made in terms of (i) Yes/No | No | No | No | | |
| j) for such other purposes as may be prescribed, (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions) | | | | | |
| Was any payment made in terms of (j) Yes/No | Yes | Yes | No | | |
| Specify | R10610.08 was paid out in form of petty cash to different department within the municipality for the month ending 30 June 2017/18 financial year | | | | |

P.K.


MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

Name of Municipality: **Gedong District** Please select from list supplied
 Municipal Demarcation Code: **DC42** Please select from list supplied
 Financial year: **2017/18**
 Responsible official: **Thobekile Kuthleka** Enter official's name
 Contact details: **0164503208** Enter contact information
 Quarter: **Q4 April - June** Please select from list supplied

Gedong District Municipality
 17710
 Thobekile Kuthleka
 016 450 3208
Q4 April - June

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

| | Consolidated | Primary Bank Account | Rank 2 | Bank 3 | Bank 4 |
|---|----------------|----------------------|---------------|---------------|---------------|
| Bank: | | Nedbank | Nedbank | STANDARD BANK | STANDARD BANK |
| Account number: | | 1152944835 | 1152944836 | 21777667 | 21781494 |
| Bank reconciliation's compiled and attached | Yes | Yes | Yes | | |
| Month (End of Quarter) | June | June | June | June | June |
| Opening cash book balance at beginning of quarter | 104 109 583.94 | 12 795 469.54 | 42 108 872.84 | 28 558 055.20 | 20 847 186.38 |
| Add Receipts for quarter | 163 296 793.69 | 99 006 763.50 | 51 190 499.52 | 419 217.74 | 12 590 312.03 |
| Less Payments for quarter | 108 080 511.58 | 105 162 489.32 | 45 162 810.48 | 27 954 897.42 | 19 800 314.38 |
| Closing cash book balance at end of quarter | 69 325 866.05 | 6 729 743.72 | 48 136 561.90 | 1 022 375.52 | 13 437 184.91 |
| GI Account Balance | | | | | |
| Payments for the quarter | 198 050 511.58 | 105 162 489.32 | 45 162 810.48 | 27 954 897.42 | 19 800 314.38 |
| Less Recoveries | - | - | - | - | - |
| Add Non cash items (for the period) | - | - | - | - | - |
| Add Commitments (for the period) | - | - | - | - | - |
| Less Input VAT (for the period) | - | - | - | - | - |
| Less Accruals at end of month | - | - | - | - | - |
| Add Accruals at beginning of quarter | - | - | - | - | - |
| Total | 198 050 511.58 | 105 162 489.32 | 1 201 917.00 | 27 954 897.42 | 19 800 314.38 |
| Actual capital expenditure for the quarter | 1 018 186.00 | 1 018 186.00 | - | - | - |
| Actual operating expenditure for the quarter | 112 672 301.18 | 112 672 301.18 | - | - | - |
| Section 11(4) expenditure | | | 14 048 164.00 | - | - |
| of | 113 690 487.16 | 113 690 487.16 | 14 048 164.00 | - | - |
| a) to defray expenditure appropriated in terms of an approved budget. | 113 690 487.16 | 113 690 487.16 | - | - | - |
| b) to defray expenditure authorised in terms of section 28(4), 32(4) - and a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5). | | | | | |
| Was any payment made in terms of (b) Yes/No | No | No | No | | |
| c) to defray unforeseen and unavoidable expenditure authorised in terms of section 28(1), 32(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unavoidable and unavoidable expenditure for which no provision was made in an approved budget. | | | | | |
| Was any payment made in terms of (c) Yes/No | No | No | No | | |
| d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section. | | | | | |
| 312(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund. | | | | | |
| Was any payment made in terms of (d) Yes/No | No | No | No | | |
| e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including: | | | | | |
| i) money collected by the municipality on behalf of that person or organ of state by agreement, or (VAT, motor vehicle licensing) | 14 048 164.00 | | 14 048 164.00 | | |
| ii) any insurance or other payments received by the municipality for that person or organ of state; | | | | | |
| Was any payment made in terms of (e) Yes/No | No | No | Yes | | |
| f) to refund money incorrectly paid into a bank account; | | | | | |
| i) any payment made in terms of (f) Yes/No | No | No | No | | |
| ii) to refund guarantees, sureties and security deposits, (refund of consumer deposits) | | | | | |
| Was any payment made in terms of (g) Yes/No | No | No | No | | |
| h) for cash management and investment purposes in accordance with section 13: (inter-bank transactions) | | | | | |
| Was any payment made in terms of (h) Yes/No | No | No | No | | |
| i) to defray increased expenditure in terms of section 31; or 33(1) (whereof of funds between municipalities) | | | | | |
| Was any payment made in terms of (i) Yes/No | No | No | No | | |
| j) for such other purposes as may be prescribed (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions) | | | | | |
| Was any payment made in terms of (j) Yes/No | Yes | Yes | No | | |
| Specify | | | | | |

R 18 807 was paid out in form of petty cash to different department within the municipality for the quarter end



MUNICIPAL FINANCE INTERNS PROGRAM MONITORING TOOL
 Grant Name: Gaborone Financial Intern Support Grant (FISG)
 Objective: Monitoring the implementation of FISG in collaboration with five District Councils
 Due Date for Submission: Report due quarterly 30 days after the end of the quarter under review
 Financial Year: 2017/18
 Quarter under review: Q4 - June

GENERAL INFORMATION

| | | | | | | | |
|---|---------------------------------------|--|--|--|--|--|--|
| Name of Municipality: | SEDIENG DISTRICT W.M./DC 421 | | | | | | |
| Name of Municipal Manager: | S. Khunthle | | | | | | |
| Name of Acting Chief Financial Officer: | KJAJI WAKA | | | | | | |
| Name of Mentor and designation if not CFO: | INTERNS SPONSORED BY GAULENG TREASURY | | | | | | |
| Total Number of Interns in Municipality: | 5 | | | | | | |
| Number of Interns reporting to the same Mentor: | 5 | | | | | | |
| Name of Coach for quarter under review: | Evilyn Louw | | | | | | |
| Designation of the Coach: | Acting Director Supply Chain | | | | | | |
| Number of interns in the same unit as the GIG Intern: | 0 | | | | | | |
| Number of interns reporting to the same Coach: | 5 | | | | | | |
| Portfolio of Evidence updated for quarter under review: | Yes | | | | | | |
| DISTRICT INFORMATION ON INTERNS | | | | | | | |
| Total Number of Interns Employed in BTO and Internal Audits: | 5 | | | | | | |
| Total Number of interns: | 5 | | | | | | |
| Total Budget allocated to Interns only for the year ending June 30th: | NA | | | | | | |
| Total Available Budget at the beginning of the quarter under review: | NA | | | | | | |
| Total Expenditure on the above-mentioned budget for the quarter under review: | NA | | | | | | |
| Budget allocated for Interns training/development only for year ending June 2018: | NA | | | | | | |
| Available Budget for Interns training/development at the beginning of the quarter under review: | NA | | | | | | |
| Expenditure on the above-mentioned budget for the quarter under review: | NA | | | | | | |
| FINANCIAL INFORMATION ON INTERNS | | | | | | | |
| Total Number of Interns at the beginning of the quarter under review: | 0 | | | | | | |
| Total Number of Interns at the end of the Quarter under review: | 0 | | | | | | |
| Variance (for/against): | 0 | | | | | | |
| Explanation for Variances (in case of variances caused by termination of contract indicate the whereabouts of the Interns & if absorbed/employed by municipality or): | Employed by the municipality | | | | | | |

Information on used services can be seen

- 01 - September 2016/17 EUPHONIA METROPOLITAN W.M./DC 1006
- 02 - December 2016/17 CITY OF JOGJONG METROPOLITAN W.M./DC 1007
- 03 - March 2017/18 CITY OF SHABANE METROPOLITAN W.M./DC 1008
- 04 - June 2017/18 SEDIBENG DISTRICT W.M./DC 43
- 05/11/12 BUTHA BUTHE LOCAL MUNICIPALITY W.M./DC 421
- 06/12/13 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 07/13/14 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 08/14/15 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 09/15/16 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 10/16/17 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 11/17/18 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 12/18/19 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 01/19/20 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 02/20/21 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422
- 03/21/22 MAFIKENG LOCAL MUNICIPALITY W.M./DC 422

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