


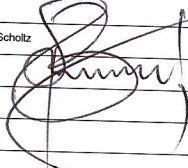




MUNICIPAL FINANCE INTERNS PROGRAM MONITORING TOOL

Grant Name: Gauteng Financial Intern Support Grant (GIG)
 Objective: Monitoring the implementation of the conditions of GIG in collaboration with other similar Grants
 Due Date for Submission: Report due quarterly 30 days after the end of the quarter under review.
 Financial Year: 2014/15
 Quarter under review: Q2 - December

GENERAL INFORMATION						
Name of Municipality	SEDIBENG DISTRICT MUN (DC 42)					
Name of Acting Municipal Manager	Yunus Chamda					
Name of Chief Financial Officer	Brendon Scholtz					
INTERN SPONSORED BY GAUTENG TREASURY						
Name of Mentor and designation if not CFO	Charles Steyn : Director :Financial Management and Budgets					
Total Number of Interns in municipality	5					
Number of Interns reporting to the same Mentor	5					
Name of Coach for quarter under review	Kajal Kowlessar					
Designation of the Coach	Acting Director: Supply Chain Management.					
Number of Interns in the same unit as the GIG Intern	5					
Number of Interns reporting to the same Coach	SCM =3,Budget =1,Payroll=0,Assets =1					
Portfolio of Evidence updated for quarter under review.	Yes					
GENERAL INFORMATION ON INTERNS						
Total Number of Interns Employed in BTO and Internal Auditing	1					
Total Number of Interns	Sponsored by GIG	Sponsored by FMG	*Sponsored by Other(Specify)			
	0	5	N/A			
Total Budget allocated to Interns only for the year ending June 2009.	NA	1250000				
Total Available budget at the beginning of the quarter under review.	NA	1250000				
Total Expenditure on the abovementioned budget for the quarter under review	NA	0				
Budget Allocated for Interns training/development only for year ending June 2009	NA	1250000				
Available Budget for Interns training/development at the beginning of the quarter under review.	NA	1250000				
Expenditure on the abovementioned budget for the quarter under review.	NA	0				
Total Number of Interns at the beginning of the quarter under review	In Budget Office	Revenue	Supply Chain Management	Assets	*Financial Reporting	Internal Audit
	1	1	1	0	0	
Total Number of Interns at the end of the Quarter under review	In Budget Office	Revenue	Supply Chain Management	Assets	*Financial Reporting	Internal Audit
	1	0	3	1	0	
Variance(formula)	0	1	-2	-1	0	0
Explanation for Variances	In case of variances caused by termination of contract,indicate the whereabouts of the Intern.e.g. absorbed,employed by mun,private etc.					
Did the Municipality Appoint any new Intern for the quarter under review?	Yes					
Total Budget allocated to Interns other than GIG for the year ending June 2009.	FMG	Other				
	N/A	N/A				
DEVELOPMENT OF INTERNS						
Number of Interns still in Employment of Municipality who completed the MFMA Multi Media Training(refer to circular 35 of NT)	2					
Any course or training received for quarter under review(formal and Informal)	GIG Intern	FMG Interns	Other Interns			
	N/A	CPMD TRAINING(Wifs)				
	Bid Committees MFMA					
OTHER						
	Senior Managers	Middle Managers				
Currently Employed	2	4	19			
Permantley Employed	2	4	19			
Total Number Completed the MFMA Multi Media Learning	2	4	12			
Number employed in Budgets	1	1	2			
Number employed in SCM	1	1	6			
Number employed in Revenue Collections		1	5			
Number employed in Payments		0	5			
Number employed in Financial Reporting		1	2			

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0
0

Report Prepared by :	Palesa Monaheng
Signature and Date Prepared:	X 
Verified as correct by CFO:	Brendon Scholtz
Signature and Date verified:	
Approved by MM:	
Signature and Date Approved:	

NATIONAL TREASURY QUARTERLY MFMA IMPLEMENTATION AND MONITORING CHECKLIST IMPLEMENTATION PRIORITIES

1. Change Muncde to your own municipal code (e.g.: GT411), Year End (ccyy) to Financial Year End (e.g.: 2007 for year 2006/2007 and Quarter (Qn) to Quarter End (e.g.: Q1 for Quarter 1)
2. Enter Date if No to response (ccyy/mm/dd)
3. To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S
4. In-built macro will save file as: Muncde_MFM1_ccyy_Qn.xls (e.g. GT411_MFM1_2006_Q1.xls)
5. E-mail completed returns to: lgdatabase@treasury.gov.za



MunCde	Municipality Name	Financial Year End	Quarter
DC42	Sedibeng	2015	Q2 Oct-Dec
Ref	Question	Council Use Only	
		Response	Date (if applicable)

1 PREPARING AN IMPLEMENTATION PLAN

All municipalities are required to prepare an MFMA implementation plan that focuses on what the municipality intends to implement and achieve over the next few years. The plan should contain a list of activities together with target (and actual) dates, with provision to show ongoing (possibly monthly) progress with comments and a responsible councillor / official for each activity.

A copy of the MFMA Implementation Plan (Circular 7) must be submitted to the National Treasury by October each year as well as each time it is updated. Note that the MFMA Implementation Plan should include implementation issues to align implementation with amendments to the Municipal Systems Act.

1.1	Is an MFMA implementation plan prepared that contains realistic and achievable activities together with target dates, responsible councillors or officials and provision to record ongoing progress to meet targeted implementation? (If not, please download the implementation plan template from the NT website).	Yes	
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2 ALLOCATING APPROPRIATE RESPONSIBILITIES UNDER THE MFMA TO THE ACCOUNTING OFFICER

The accounting officer of the municipality (municipal manager) must take on the responsibilities assigned to the position under the MFMA. A full list of these responsibilities is provided in Chapter 8 of the MFMA and throughout the legislation.

2.1	Has council appointed a person to assume the duties of the municipal manager?	Yes	
2.2	Has a report to the <u>current council</u> been tabled that creates an awareness of the roles and responsibilities of the municipal manager as the accounting officer of the municipality who must exercise the powers and functions of this position in terms of the MFMA, and to provide guidance and advice to council and officials? (s 60).	Yes	
2.3	Are the appropriate systems in place to allow the municipal manager to take responsibility for managing the financial administration of the municipality to ensure compliance with the MFMA. (s 62)	Yes	
2.4	Are the appropriate systems in place to allow the municipal manager to take full responsibility for managing the municipality's assets, liabilities, revenue and expenditure? (s 63, s 64, s 65)	Yes	
2.5	Does the municipal manager ensure that expenditure on staff benefits is reported to council on a regular basis? (s 66) If so, how often is this expenditure reported ie: monthly, quarterly, six-monthly, annually or other?	Mth	
2.6	Does the municipal manager assist the mayor in carrying out his or her responsibilities under the MFMA? (s 68)	Yes	
2.7	Is the municipal manager provided with the appropriate autonomy and flexibility to implement the budget? (s 69)	Yes	

Ref	Question	Council Use Only	
		Response	Date (if applicable)
3 ESTABLISHING A TOP (SENIOR) MANAGEMENT TEAM			
The municipal manager is required to formally establish and maintain a top management team, to include all those senior managers who are responsible for a vote or the budget of a vote. Detail of top management is provided in section 77 of the MFMA. All councils should comply with the provisions of the Municipal Systems Act (as amended) and its regulations in relation to annual staff performance agreements.			
3.1	Has council appointed a person to assume the duties of the Chief Financial Officer (CFO)? (s 77, 80, 81)	Yes	
3.2	Has council appointed persons to assume the duties of other senior managers ie: to form top (or senior) management, with appropriate responsibilities and delegations? (s 77, 78)	Yes	
3.3	Is the CFO able to effectively assist the municipal manager in carrying out his or her duties with respect to financial management generally, in providing financial advice to senior managers and undertaking specific financial management duties? (s 81)	Yes	
3.4	Are other senior managers able to exercise the appropriate financial management responsibilities as required by legislation? (s 78)	Yes	
3.5	Does an appropriate system of delegations exist, that maximises administrative and operational efficiency and provides adequate checks and balances in financial administration within the municipality, within the confines of the MFMA in terms of limits to delegations? (s 79)	Yes	
3.6	Has a report to the <u>current council</u> been tabled that creates an awareness of and endorses the roles and responsibilities of the top (or senior) management team within the municipality? (s 77)	Yes	
3.7	Does council comply with the provisions of the MFMA and the Municipal Systems Act (as amended) and its regulations in relation to the establishment and review of annual staff performance agreements? (MFMA s 53 and Municipal Systems Act s 57)	Yes	
4 IMPLEMENTING APPROPRIATE CONTROLS OVER MUNICIPAL BANK ACCOUNTS AND CASH MANAGEMENT			
Municipalities must establish controls over their bank accounts, cash management and investments. Further details of these requirements are provided in Chapter 3 of the MFMA.			
4.1	Does the municipality maintain at least one bank account, designated the primary bank account which receives all allocations (including those for a municipal entity), income from investments and money collected by an entity on behalf of the municipality? (s 8)	Yes	
4.2	During the quarter under review has there been any changes to the details of the primary bank account of the municipality and were such changes reported to the National Treasury and Auditor-General? (s 8(5))	No changes	
4.3	During the quarter under review did the municipality open any new bank accounts and were these reported to the Provincial Treasury and Auditor-General? (s 9)	No changes	
4.4	Does the municipal manager administer all bank accounts and is the municipal manager accountable to council for this? (s 10)	Yes	
4.5	Is an appropriate system of delegation in place in instances where the municipal manager has delegated the administration of a bank account to another officer (or the CFO)? Note limitation on delegations with respect to enforcement of sections 7, 8 and 11 that may only be delegated to the CFO (s 10).	Yes	
5 MEETING OF FINANCIAL COMMITMENTS			
Municipal managers must ensure that they take the appropriate steps to implement effective systems of expenditure control, and meet their financial commitments to other parties promptly and in accordance with the Act.			
5.1	Does the municipality operate and maintain an effective system of expenditure control that includes procedures for approval, authorisation, withdrawal and payment of all funds? (s 65(2)(a))	Yes	
5.2	Is the municipal manager able to confirm that all moneys owing by the municipality are paid within 30 days of receiving the relevant invoice or statement? (s 65(2)(e))	Yes	
5.3	Does the municipality promptly meet all financial commitments toward other municipalities, national and provincial organs of state? (s 37(1)(c))	Yes	
5.4	Is the municipality currently party to any formal dispute concerning non-payment of monies owing between the municipality and another organ of state? (s 65(2)(g)). Note: formal disputes between organs of state are discussed in s 44 and Circular 21.	Yes	

Ref	Question	Council Use Only	
		Response	Date (if applicable)
6 REPORTING REVENUE AND EXPENDITURE			
Municipal managers must take steps to put systems in place that ensure that they report on the implementation of the current budget by submitting monthly reports to the mayor and quarterly reports to the council on revenue collected and total spending. Further detail on reporting is contained in sections 71 and 72 of the MFMA.			
The municipality must monthly report on the implementation of the current budget to the National Treasury and to the relevant Provincial Treasury.			
6.1	Has the municipal manager submitted monthly budget statements to the mayor, National Treasury and the Provincial Treasury for each of the months of this quarter? (s 71)	Yes	
6.2	Has the municipal manager submitted a quarterly budget statement to council, reflecting expenditure incurred and income collected? (s 71)	Yes	
7 SUPPLY CHAIN MANAGEMENT (SCM)			
All municipalities must adopt and implement a supply chain management (SCM) policy in accordance with the Municipal Supply Chain Management Regulations and consistent with the "model policy" provided in MFMA Circular No 22.			
7.1	Has council adopted a supply chain management policy that complies with the Supply Chain Management Regulations? (SCM Regulations 2 & 3, Circular No 22) ?	Yes	
7.2	Has council delegated SCM powers and duties to the municipal manager as required in SCM Regulation 4?	Yes	
7.3	Does the municipal manager report at least quarterly to the mayor and at least annually to council on implementation of the supply chain management policy? (SCM Regulation 6)	Yes	
7.4	Has the municipal manager submitted monthly reports on contracts awarded above R100 000 to National Treasury for each of the months of this quarter? (Circular No 34)	Yes	
7.5	If a tender other than one recommended in the normal course of implementing the SCM policy was approved during this quarter, has the municipal manager reported the approval of tenders not recommended and the reasons for deviating from such recommendation to the National Treasury, provincial treasury and Auditor-General? (s 114)	Yes	
7.6	If there has been any deviation from or breach of the SCM policy during this quarter, has the municipal manager reported the reasons for such deviation from or ratification of minor breaches of procurement processes to council during this quarter? (SCM Regulations 36)	Yes	
8 IMPLEMENTING REFORMS IN RELATION TO MUNICIPAL ENTITIES AND LONG-TERM CONTRACTS			
Municipalities must ensure compliance with the MFMA and Municipal Systems Act (as amended) where relevant, for any new undertaking relating to a municipal entity, Public-Private Partnership (PPP), long-term contract (LTC) or any borrowings.			
8.1	Has the municipal manager submitted to the National Treasury the Municipal Entity Return Form, for this quarter? (See "Municipal Entity Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma).	Yes	
8.2	Has the municipal manager submitted to the National Treasury the Long Term Contract Return Form, for this quarter? (See "Long Term Contract Return Form" under National Treasury Return Forms on website www.treasury.gov.za/mfma).	Yes	

Ref	Question	Council Use Only	
		Response	Date (if applicable)
9 COMPLETING FINANCIAL STATEMENTS AND ADVISING NATIONAL TREASURY			
The municipal manager must ensure that financial statements are promptly prepared and submitted to the Auditor-General for audit by 31 August each year. In the case of a parent municipality, the municipal manager must ensure that consolidated financial statements (including all municipal entities) are promptly prepared and submitted to the Auditor-General by 30 September each year (s 126). Also refer MFMA Circular No. 36.			
9.1	Have the 2013/2014 annual financial statements of the municipality been prepared and submitted to the Auditor-General for audit? >If Yes, provide actual date submitted in the space provided for date.	Yes	2014/08/30
9.2	Have the 2013/2014 annual financial statements of the municipality been prepared in compliance with the prescribed accounting framework? > If Yes also indicate in the space provided for date the format (framework) of the annual financial statements.	Yes	GRAP
9.3	In the case of a parent municipality, have the consolidated 2013/2014 annual financial statements of the municipality and all its entities been prepared and submitted to the Auditor-General for audit? >If Yes, provide actual date submitted in the space provided for date.	No entities	
9.4	If the accounting officer did not submit either the 2013/2014 annual financial statements and/or the 2013/2014 consolidated annual financial statements (including all municipal entities) to the Auditor-General for audit on time, (a) did the mayor table a written explanation in council setting out the reasons for the failure and (b) did the municipal council investigate the matter and take the appropriate steps as required by section 133(1)(c)	5. AFS submitted on time	
10 COMPLETING AND TABLING ANNUAL REPORT			
The municipal manager must ensure that the annual report of the municipality and the annual reports of all of its municipal entity(s) have been tabled in council by 31 January each year. Refer NT Circulars No 11 and 18.			
10.1	Are the appropriate management systems in place to ensure that the annual report of the municipality and the annual reports of all its municipal entity(s) will be tabled in council by 31 January each year? (s 121 & 127)	Yes	
10.2	Have the 2013/2014 annual report of the municipality and the 2013/2014 annual reports of all of its entities been tabled in council by 31 January?	Yes	2014/08/29
11 COMPLYING WITH PROVISIONS FOR TENDER COMMITTEES, BOARDS OF MUNICIPAL ENTITIES AND IN RELATION TO FORBIDDEN ACTIVITIES			
Municipalities must ensure that there is no councillor that serves on a bid or tender committee or on any board of an entity. Municipalities must also ensure that the composition of all boards of entities comply with the Municipal Systems Act (as amended). Boards of an entity should consist of at least one-third non-executive directors and a non-executive chairperson. Municipalities must also ensure that councillors do not engage in any forbidden activities prohibited under section 164 of the MFMA. Refer MFMA Circular No 8 - Forbidden loans - Oct 2004.			
11.1	Does council comply with s 117 which precludes councillors from serving on a bid or tender committee? (s 117)	Yes	
11.2	Does council comply with s 118 which precludes undue interference from any person in relation to the municipal tender process? (s 118)	Yes	
11.3	Does council comply with s 93F of the amended Municipal Systems Act which precludes any councillor of any municipality or official of the municipality, or member of the National Assembly or a provincial legislature or permanent delegate to the NCOP from serving on boards of a municipal entity? (Municipal Systems Act, as amended s 93F)	No	
	Does council comply with s 103 which precludes improper interference by any councillor in relation to the financial affairs or responsibilities of the board of directors of a municipal entity? (s 103)	No	
11.5	Does council comply with s 164 which precludes loans to councillors or officials of the municipality, directors or officials of a municipal entity or members of the public? (s 164)	Yes	
12 COMPLYING WITH PROVISIONS FOR INTERNAL AUDIT AND AUDIT COMMITTEES			
The municipality and each of its municipal entity(s) must have an internal audit unit and an audit committee. (Refer s165 and 166).			
12.1	Does the municipality have an internal audit (IA) unit (s 165) and indicate whether the function is in-house or outsourced or shared?	5. Yes, 100% outsourced to external provider	
12.2	Does each of the municipality's entity(s) have an internal audit unit? (s 165)	Municipality has no entities	
12.3	Does the municipality have an audit committee (AC)? (s 166) > If Yes, indicate in the space provided for date whether the function is shared	Yes	
12.4	Does each of the municipality's entity(s) have an audit committee (AC)? (s 166)	Municipality has no entities	
13 COMPLYING WITH PROVISIONS FOR BUDGETS			
The municipality may only incur expenditure in terms of an approved budget and within the limits of the amounts appropriated for the different votes in its approved budget. (s15). When a municipality revises an approved annual budget it may do so only through an adjustments budget and within the framework as set-out in s 28.			
13.1	Did the municipality revise its approved annual budget? > If Yes, indicate the number of adjustments budget(s) tabled in council <u>to date</u> in the space provided for date.	No	1. 1 adjustment

Ref	Question	Council Use Only	
		Response	Date (if applicable)
13.2	If the municipality revised its approved annual budget, were the Service Delivery and Budget Implementation Plan (SDBIP) and performance agreements of the municipal manager and all senior managers (section 57 (Systems Act)) accordingly amended?	No adjustments	

14 INFORMATION TO BE PLACED ON WEBSITE OF MUNICIPALITY

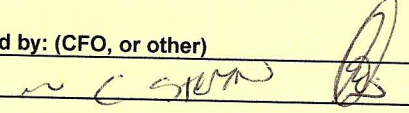
The municipal manager must ensure that the documents set out in s75 are placed on the website (refer s 21A of the Systems Act) of the municipality.

14.1	Does the municipality have a website?	1. Yes	
14.1.1	If Yes in 14.1 or share district website or other website arrangement, provide the website address in the space provided.	www.sedibeng.gov.za	
14.2	Is all the information as set-out in s75 displayed on the municipality's / shared district website?	No	


Other Comments:

FOR COUNCIL USE ONLY

Prepared by: (CFO, or other)

	Name
Brendons@sedibeng.gov.za	E-mail
016 450 3074	Contact number
2015/01/16	Date

Reviewed by: (Municipal Manager)

	Name
Yunusc@sedibeng.gov.za	E-mail
016 450 3165	Contact number
2015/01/16	Date

MFMA IMPLEMENTATION AND MONITORING LONG TERM CONTRACTS QUARTERLY RETURN

Municipalities must report on all long term contracts (LTC) with a contract period exceeding 3 years and a total contract value of R1 million and above (a quarterly return must be completed for the term of the LTC).

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

1. any new LTC established, and
2. any LTC terminated or that came to an end, or
3. Changes to detail of existing LTC
4. Existing LTC(s) but no activity for this quarter, or
5. that there are no LTC(s)

6. Specifically for the quarter ending 30 September 2006 details of all LTCs existing as at 30 September 2006 must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: **Ctrl-Shift-S**. The file will be saved as e.g. EC000_LTC_2007_Q1_1.xls

The electronic return must be emailed to lgdatabase@treasury.gov.za.

Please refer to the Guidelines for completing this return available on the website www.treasury.gov.za/mfma (NT returns)

RETURN TYPE:	
Financial Year and Quarter	2014/15
Municipality	Q2 Oct-Dec
Long Term Contract Number	0
<i>Number between 1 and 100, start at number 1</i>	
CONTRACT DETAILS	
Head Contractor Name	
Main / Sub Function	
Purpose, Extent and Other Particulars	
Date Established (ccyy/mm/dd)	
Date Terminated/ came to an end (ccyy/mm/dd)	
Feasibility Study Done (Yes/No)	
LTC compliant with MFMA (Yes/No)	
Total Value (Whole Rand)	
Duration (Number of Whole Years)	
Participating Parties (Specify Subcontractors)	
HEAD CONTRACTOR CONTACT DETAILS	
Postal address:	<i>Specify Position</i>
Post Box/Private Bag	
Box/Bag No	
City / Town	
Postal Code	
Street address	<i>Specify Position</i>
Building	
Street No. & Name	
City / Town	
Postal Code	
General Contacts	<i>Specify Position</i>
Telephone number	
Fax number	
E-mail address	
Position 1	
Name	
Telephone number	
Cell number	
Fax number	
E-mail address	
Position 2	
Name	
Telephone number	
Cell number	
Fax number	
E-mail address	
Position 3	
Name	
Telephone number	
Cell number	
Fax number	
E-mail address	
Contact Person:	
Email:	
Phone:	
Date: (ccyy/mm/dd)	

Information on purpose additional to subfunction. If the purpose does not neatly fit into a subfunction, choose 'Other' and provide detail here.

MFMA IMPLEMENTATION AND MONITORING MUNICIPAL ENTITY QUARTERLY RETURN

Each quarter every municipality must submit this return to National Treasury disclosing for that quarter:

1. any new entity established, and
2. any entity disestablished, and
3. changes to details of an existing entity, or
4. that there has been no changes to existing entity(s) since the previous quarter (established/disestablished/changes), or
5. there are no entities.
6. Specifically for the quarter ending **30 September 2006** details of **ALL** entities existing as at 30 September 2006, must be submitted once off, thereafter for each quarter select the applicable return(s) from 1-5 above.

To save the file press the following keys at the same time with Caps Lock off: **Ctrl-Shift-S**. The file will be saved as e.g. EC000_ME_2007_Q1_2.xls

The electronic return must be emailed to lgdatabase@treasury.gov.za.

Please refer to the [Guidelines for completing this return available on the website www.treasury.gov.za/mfma](#) (NT returns)

RETURN TYPE:		5.No entity	
Financial Year and Quarter		2014/15	
Municipality		DC42 Sedibeng	
Entity Number		Q2 Oct-Dec	
<small>Number between 1 and 100, start at number 1 (never allocate the same number to another entity)</small>			
ENTITY DETAILS			
Entity Name			
Type of Entity			
Main / Sub Function			
Purpose, Extent and Other Particulars			
Date Established (ccyy/mm/dd)		Date Disestablished (ccyy/mm/dd)	
Sole Control (Yes/No)		% Control (Whole Number)	
MFMA / PFMA Applicable		Does the entity comply with the provisions of the MFMA and Systems Act (as amended). (Refer MFMA Chapter 10 and Systems Act (Chapter 8A)). (Yes/No)	
MFMA (s 84) and Systems Act (s 78) Feasibility Done (Yes/No)		Month of Financial Year End	
Funding Source			
Annual Budget (Whole Rand)			
New Permanent Jobs Created (Number)		Jobs Transferred from Muni (Number)	
Participating Parties		New Temporary Jobs Created (Number)	
<small>If parties are munies select Muncde's in the above cells, otherwise use cell on the right to enter parties</small>			
ENTITY CONTACT DETAILS			
Postal address:			
Post Box/Private Bag			
Box/Bag No			
City / Town			
Postal Code			
Street address			
Building			
Street No. & Name			
City / Town			
Postal Code			
General Contacts			
Telephone number <small>Phone, fax and cell no's: nnn nnn nnnn (example 011 315 2341)</small>			
Fax number			
E-mail address			
CEO			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
CFO			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
CHAIRPERSON			
Name			
Telephone number			
Cell number			
Fax number			
E-mail address			
Contact Person:			
Email:		<small>Please provide details of the contact person who completed this return, should further information be required. Thank You</small>	
Phone:			
Date: (ccyy/mm/dd)			

Information on purpose additional to subfunction. If the purpose does not neatly fit into a subfunction, choose 'Other' and provide detail here.

To be completed ONLY when the entity is disestablished

If Sole Control = Yes, then 100%

**MFMA: MUNICIPAL REGULATIONS ON MINIMUM COMPETENCY LEVELS
SIX MONTH IMPLEMENTATION REPORT: SCHEDULE**

Every municipality must submit this schedule to National Treasury disclosing for the 6 months ending 31 December and 30 June:

1. the total number of financial and supply chain management officials employed by the municipality and each of its municipal entities, and of those officials:
2. how many have undertaken a competency assessment, and
3. how many have complying performance agreements, including the attainment of competencies as a performance target.

4. Should you wish to provide additional information please include comments in the box below or forward a separate letter to the

National Treasury MFMA Implementation Unit, Private Bag X115, Pretoria, 0001.

The schedule must be submitted no later than one month after the 6 month period end (i.e. 30 January and 30 July). No extension of time will be given. This information must also be reflected in the municipality's Annual Report as at the end of the financial year to which the report relates. A municipal entity must submit its information to the parent municipality no later than 20 January and 20 July and also reflect this in its own Annual Report.

To save the file press the following keys at the same time with Caps Lock off: Ctrl-Shift-S. Save file as: Muncde_COM_ccyy_Sn.xls (e.g. GT411_COM_2008_S1.xls)

The electronic return must be emailed to lgdatabase@treasury.gov.za.

DECLARATION: The Municipal Manager/ Chief Executive Officer certifies this to be a true and accurate record of the implementation of the MFMA Municipal regulations on Competency Levels for officials in the municipality and/ or municipal entity for the six month period.

Municipal Manager/ CFO name:	YUNUS CHAMDA			Email:	YunusC@sedibeng.gov.za	
Telephone:	(016) 450-3166			Date (ccyy/mm/dd):	2015/01/16	
Mun Code:	DC42			Municipality Name:	Sedibeng	
Financial Year:	2014/15			Six Month Period:	S1 July - Dec	
Description	A. Total number of officials employed by municipality (Regulation 14(4)(a) and (c))	B. Total number of officials employed by municipal entities (Regulation 14(4)(a) and (c))	Consolidated: Total of A and B	Consolidated: Competency assessments completed for A and B (Regulation 14(4)(b) and (d))	Consolidated: Total number of officials whose performance agreements comply with Regulation 16 (Regulation 14(4)(f))	Consolidated: Total number of officials that meet prescribed competency levels (Regulation 14(4)(e))
Financial Officials						
<i>Accounting officer</i>	1	0	1	1	1	0
<i>Chief financial officer</i>	1	0	1	1	1	0
<i>Senior managers</i>	2	0	2	2	2	0
<i>Any other financial officials</i>	26	0	26	26	23	3
Supply Chain Management Officials						
<i>Heads of supply chain management units</i>	1	0	1	1	1	1
<i>Supply chain management senior managers</i>	0	0	0	0	0	0
TOTAL	31	0	31	31	28	4
Comments						

BANK ACCOUNT WITHDRAWALS NOT IN TERMS OF AN APPROVED BUDGET

Municipal Finance Management Act, section 11(4)

Consolidated Quarterly Report for period 01/10/2014 to 31/12/2014 (complete relevant period)

D

Date	Payee	Amount in R	Description and Purpose (including section reference e.g. sec 11(f))	Authorised by (name)
2014/10/17	Gauteng Provincial Government Road & Transport	12,787,535	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Y. Chamda- Municipal Manager
2014/11/25	Gauteng Provincial Government Road & Transport	14,186,688	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Y Chamda- Municipal Manager
2014/12/15	Gauteng Provincial Government Road & Transport	11,553,749	money collected by the municipality on behalf of that person or organ of state by agreement;	Mr. Y Chamda- Municipal Manager
TOTAL		38,527,972		

Instructions for completing this report:

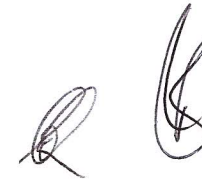
The Accounting Officer must include information motivating the non-budgetted withdrawals, action taken to rectify the breach and identify how funding will be sourced through an Adjustments Budget. This may be an additional report to council or incorporated into the table above by inserting additional space. This report must be tabled in Council within 30 days after the end of each quarter where a withdrawal occurs.

Withdrawals that must be reported each quarter:

- Section 11(b) - Expenditure authorised by the MEC for finance in terms of section 26 (4) when a municipality has failed to approve a budget by 30 June;
- Section 11(c) - Unforeseeable and unavoidable expenditure authorised by the mayor in terms of section 29 (1);
- Section 11(d) - Payments from a trust, charitable or relief fund without budget appropriation in terms of section 12(4);
- Section 11(e) - Payments to a person or organ of state of money received by the municipality on behalf of that person or organ of state, including
 - money collected by the municipality on behalf of that person or organ of state by agreement; or
 - any insurance or other payments received by the municipality for that person or organ of state;
- Section 11(f) - Refund money incorrectly paid into a bank account;
- Section 11(g) - Refund guarantees, sureties and security deposits;
- Section 11(h) - Payments for cash management and investment purposes in accordance with section 13;
- Section 11(i) - To defray increased expenditure on a multi-year capital project in terms of section 31;
- Section 11(j) - Payments for such other purposes as may be prescribed from time-to-time.

Distribution:

- Table this report in a full council meeting, including additional motivation on action taken to rectify, within 30 days after the end of each quarter (section 11(4))
- Submit a copy to the relevant National Treasury, provincial treasury and the Auditor-General





cooperative governance

Department:
Cooperative Governance
REPUBLIC OF SOUTH AFRICA

QUARTERLY PROGRESS REPORT ON THE UTILISATION OF MUNICIPAL SYSTEMS IMPROVEMENT GRANT ALLOCATION

2014/15 FINANCIAL YEAR

RETURN DATES OF QUARTERLY REPORTS:

Quarter under review:

October to December 2014

RETURN ADDRESS:

e-Mail: MSIG@cogta.gov.za

Fax: (012) 334 4888

Enquiries: Mr Kenneth Mookeng/ Mr. Siphumeze Vakalisa

Telephone: (012) 334 0578/ (012) 334 4838

GENERAL PARTICULARS:

Name of Municipality: Sedibeng District Municipality

Tel number:

016 450 3056

Fax number:

0867430853

MSIG Allocation

934 000.00

Amount spent during the quarter: R568 850

MSIG Projects list	Progress to date	Challenges	Remedial Measures	Budget	Amount Spent to date
Phase 1: Upgrade and update licences of SDM and local municipalities. Develop a basic GIS with datasets loaded onto the system.	Service provider appointed to develop the GIS with datasets loaded onto the system.			R600 000.00	R568 850
Phase 2: Link District GIS with Local municipalities GIS. Data Verification				R334 000.00	0

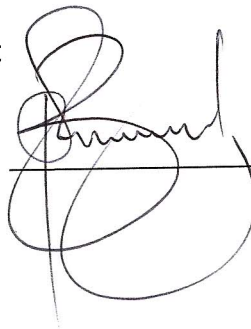
CERTIFICATION OF QUARTERLY REPORT:

Please note that the Municipal Manager or Chief Financial Officer must certify that the information supplied is correct.

I hereby certify that the information provided is correct:

Signature: Municipal Manager/Chief Financial Officer:

Date: 2




MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

Name of Municipality: Please select from List supplied
 Municipal Demarcation Code: Please select from List supplied
 Responsible official: Enter official's name
 Contact details: Enter contact information
 Financial year: Please select from List supplied
 Quarter: Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

Bank:	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4	Bank 5	Bank 6	Bank 7	Bank 8	Bank 9	Bank 10	Bank 11	Bank 12	Bank 13
Account number:		492863380	ABSA 4057966448	STANDARD BANK 21777667	STANDARD BANK 21781494									
Bank reconciliation/s compiled and attached	Yes	Yes	Yes	Yes	Yes									
Month:	October	October	October	October	October	October	October	October	October	October	October	October	October	October
Opening cash book balance at beginning of month	33 603 951	5 063 645	1 799 357	8 862 009	17 859 940									
Add Receipts for month	95 650 727	7 261 372	1 064 001	35 624 339	18 701 015									
Less Payments for month	79 113 101	6 211 667	1 805 203	44 012 511	27 033 720									
Closing cash book balance at end of month	11 341 677	113 360	1 068 155	693 837	9 476 235									
GL Account Balance														
Payments for the month	79 113 101	6 211 667	1 805 203	44 012 511	27 033 720									
Less Recoveries	-	-	-	-	-									
Add Non cash items (for the period)	-	-	-	-	-									
Add Commitments (for the period)	-	-	-	-	-									
Less Input VAT (for the period)	-	-	-	-	-									
Less Accruals at end of month	-	-	-	-	-									
Add Accruals at beginning of month	-	-	-	-	-									
Total	79 113 101	6 211 667	1 805 203	44 012 511	27 033 720									
Actual capital expenditure for the month	953 096	953 096												
Actual operating expenditure for the month	7 164 783	7 164 783												
Section 11(4) expenditure														
Total	8 117 859	8 117 859												
a) to defray expenditure appropriated in terms of an approved budget:	8 117 859	8 117 859												
b) to defray expenditure authorised in terms of section 26(4), S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)														
Was any payment made in terms of (b) Yes/No	No	No	No											
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 28(1), S28(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget														
Was any payment made in terms of (c) Yes/No	No	No	No											
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section: S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund														
Was any payment made in terms of (d) Yes/No	No	No	No											
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including - i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licence fees) ii) any insurance or other payments received by the municipality for that person or organ of state:														
Was any payment made in terms of (e) Yes/No	No	No	No											
f) to refund money incorrectly paid into a bank account:														
Was any payment made in terms of (f) Yes/No	No	No	No											
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)														
Was any payment made in terms of (g) Yes/No	No	No	No											
h) for cash management and investment purposes in accordance with section 13 (inter-bank transactions)														
Was any payment made in terms of (h) Yes/No	No	No	No											
i) to defray increased expenditure in terms of section 31; or S31 Shifting of funds between multi-year appropriations														
Was any payment made in terms of (i) Yes/No	No	No	No											
j) for such other purposes as may be prescribed, (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)														
Was any payment made in terms of (j) Yes/No	No	No	No											
Specify		Yes	No											
		R 10 403,25												
		was paid out in form of petty cash to different department within the municipality for the month ending 31 October 2014/15 financial year.												

[Handwritten signatures]

MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

Name of Municipality: **Sedibeng District** Please select from List supplied
 Municipal Demarcation Code: **DC42** Please select from List supplied
 Responsible official: **Masechaba Lebona** Enter official's name
 Contact details: **016 450 3056** Enter contact information
 Financial year: **2014/15** Please select from List supplied
 Quarter: **Q2 Oct - Dec** Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

Bank:	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4	Bank 5	Bank 6	Bank 7	Bank 8	Bank 9	Bank 10	Bank 11	Bank 12	Bank 13
Account number:		ABSA 480863380	ABSA 4057956448	STANDARD BANK 21777667	STANDARD BANK 21781494									
Bank reconciliation's compiled and attached	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Month:	November	November	November	November	November	November	November	November	November	November	November	November	November	November
Opening cash book balance at beginning of month	11,354,023	125,796	1,088,155	693,837	9,476,235									
Add Receipts for month	146,543,039	83,675,278	716,698	44,709,594	17,441,469									
Less Payments for month	59,249,658	3,238,798	1,311,241	43,497,242	11,498,374									
Closing cash book balance at end of month	88,351,407	80,562,276	463,612	1,896,189	16,415,330									
GL Account Balance														
Payments for the month	59,249,658	3,238,798	1,311,241	43,497,242	11,498,374									
Less Recoveries	-	-	-	-	-									
Add Non cash items (for the period)	-	-	-	-	-									
Add Commitments (for the period)	-	-	-	-	-									
Less Input VAT (for the period)	-	-	-	-	-									
Less Accruals at end of month	-	-	-	-	-									
Add Accruals at beginning of month	-	-	-	-	-									
Total	59,249,658	3,238,798	1,311,241	43,497,242	11,498,374									
Actual capital expenditure for the month	1,566,664	1,566,664												
Actual operating expenditure for the month	28,807,541	28,807,541												
Section 11(4) expenditure														
Total	30,374,205	30,374,205												
a) to defray expenditure appropriated in terms of an approved budget:	30,374,205	30,374,205												
b) to defray expenditure authorised in terms of section 26(4):														
S26(4) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)														
Was any payment made in terms of (b) Yes/No	No	No	No											
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 28(1):														
S28(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget														
Was any payment made in terms of (c) Yes/No	No	No	No											
d) In the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section:														
S12(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund														
Was any payment made in terms of (d) Yes/No	No	No	No											
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -														
i) money collected by the municipality on behalf of that person or organ of state by agreement; or (VAT, motor vehicle licencing)			YES R 14,186,888											
ii) any insurance or other payments received by the municipality for that person or organ of state														
Was any payment made in terms of (e) Yes/No	No	No	Yes											
f) to refund money incorrectly paid into a bank account:														
Was any payment made in terms of (f) Yes/No	No	No	No											
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)														
Was any payment made in terms of (g) Yes/No	No	No	No											
h) for cash management and investment purposes in accordance with section 13. (Inter- bank transactions)														
Was any payment made in terms of (h) Yes/No	No	No	No											
i) to defray increased expenditure in terms of section 31; or S31 Shifting of funds between multi-year appropriations														
Was any payment made in terms of (i) Yes/No	No	No	No											
j) for such other purposes as may be prescribed, (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisions)														
Was any payment made in terms of (j) Yes/No	Yes	Yes	No											
Specify	R 10 131 25 was paid out in form of petty cash to different department within the municipality for the month ending 30 November 2014/15 financial year.													

MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 7(1)

Name of Municipality: **Municipal Demarcation Code:**
 Seaboard District: **1024E**
 Please select from list supplied
 Responsible official: **Masochaba Lobona**
 Enter official's name
 Contact details: **018 450 3058**
 Enter contact information
 Reporting period: **2014/15**
 Quarter: **Q3, Q4 - Dec.**
 Please select from list supplied

Primary bank account refers to any bank account as defined in terms of Section 8 of the MFMA.

Bank:	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4	Bank 5	Bank 6	Bank 7	Bank 8	Bank 9	Bank 10	Bank 11	Bank 12	Bank 13
Bank number:		ABSA	ABSA	STANDARD BANK	STANDARD BANK									
Bank reconciliations compiled and attached:	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
Month:	December	December	December	December	December	December	December	December	December	December	December	December	December	December
Opening cash book balance at beginning of month	86 351 409	50 562 276	463 613	1 906 190	15 418 330									
Add Non cash items (for the period)	60 979 925	758 542	279 374	48 994 828	9 920 181									
Less Payments for month	18 166 090	6 862 273	742 654	2 029 862	9 831 511									
Closing cash book balance at end of month														
GL Account Balance														
Payments for the month	140 671 244	76 295 646	633	49 741 186	15 616 000									
Less Reconciling														
Add Non cash items (for the period)														
Less Accruals at end of month														
Add Accruals at beginning of month														
Total	140 671 244	76 295 646	633	49 741 186	15 616 000									
Actual capital expenditure for the month	1 860 429	1 860 429												
Actual operating expenditure for the month	31 979 689	31 979 689												
Actual VAT expenditure	33 840 118	33 840 118												
Total	33 840 118	33 840 118												
a) to defray expenditure appropriated in terms of an approved budget or	No	No	No	No	No	No	No	No	No	No	No	No	No	No
b) to defray expenditure authorized in terms of section 36(d), 36(e) or 36(f) of the MFMA	No	No	No	No	No	No	No	No	No	No	No	No	No	No
c) to defray unallowable and unavoidable expenditure	No	No	No	No	No	No	No	No	No	No	No	No	No	No
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (3) of section 12	No	No	No	No	No	No	No	No	No	No	No	No	No	No
e) to defray expenditure for which no provision was made in an approved budget	No	No	No	No	No	No	No	No	No	No	No	No	No	No
f) to defray expenditure for which no provision was made in an approved budget	No	No	No	No	No	No	No	No	No	No	No	No	No	No
g) to defray expenditure for which no provision was made in an approved budget	No	No	No	No	No	No	No	No	No	No	No	No	No	No
h) for cash management and investment purposes in accordance with section 20 of the MFMA	No	No	No	No	No	No	No	No	No	No	No	No	No	No
i) to defray increased expenditure in terms of section 31, or 33(7) of the MFMA	No	No	No	No	No	No	No	No	No	No	No	No	No	No
j) to defray expenditure in terms of (b) Yes/No (making guarantee, store purchase, petty cash, loan repayments, lease account, accruals)	No	No	No	No	No	No	No	No	No	No	No	No	No	No
k) any payment made in terms of (b) Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
l) any insurance or other payments received by the municipality or organ of state by agreement or VAT, motor vehicle insurance	No	No	No	No	No	No	No	No	No	No	No	No	No	No
m) to refund money irregularly paid into a bank account	No	No	No	No	No	No	No	No	No	No	No	No	No	No
n) to refund money irregularly paid into a bank account (of consumer deposits)	No	No	No	No	No	No	No	No	No	No	No	No	No	No
o) for cash management and investment purposes in accordance with section 20 of the MFMA	No	No	No	No	No	No	No	No	No	No	No	No	No	No
p) to defray increased expenditure in terms of section 31, or 33(7) of the MFMA	No	No	No	No	No	No	No	No	No	No	No	No	No	No
q) to defray expenditure in terms of (b) Yes/No (making guarantee, store purchase, petty cash, loan repayments, lease account, accruals)	No	No	No	No	No	No	No	No	No	No	No	No	No	No
r) any payment made in terms of (b) Yes/No	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes	Yes
s) any payment made in form of petty cash to different departments for the month ending 31 December 2014/15 financial year.														

MFMA - WITHDRAWAL FROM MUNICIPAL BANK ACCOUNTS
SECTION 11(4) & 74(1)

Name of Municipality: **Sedibone District** Please select from List supplied
Municipal Demarcation Code: **DC42** Please select from List supplied
Responsible official: **Masochaba Leboga** Enter official's name
Contact details: **016 450 3056** Enter contact information
Financial year: **2014/15** Please select from List supplied
Quarter: **Q2 Oct - Dec** Please select from List supplied

Primary bank account refers to any banks account as defined in terms of Section 8 of the MFMA.

	Consolidated	Primary Bank Account	Bank 2	Bank 3	Bank 4	Bank 5	Bank 6	Bank 7	Bank 8	Bank 9	Bank 10	Bank 11	Bank 12	Bank 13
Bank:		ABSA	ABSA	STANDARD BANK	STANDARD BANK									
Account number:		480863380	4067966448	21777667	21761494	0	0	0	0	0	0	0	0	0
Bank reconciliation/s compiled and attached	Yes	Yes	Yes											
Month:(End of Quarter)	December	December	December	December	December	December	December	December	December	December	December	December	December	December
Opening cash book balance at beginning of quarter	143,309,383.00	85,751,717.00	3,321,125.00	11,482,036.00	42,794,505.00	-	-	-	-	-	-	-	-	-
Add Receipts for quarter	263,720,691.00	85,189,192.00	2,060,073.00	130,389,761.00	46,072,665.00	-	-	-	-	-	-	-	-	-
Less Payments for quarter	299,171,900.00	32,703,070.00	3,119,977.00	137,250,619.00	54,100,094.00	-	-	-	-	-	-	-	-	-
Closing cash book balance at end of quarter	127,859,074.00	86,237,899.00	2,264,221.00	4,629,878.00	34,727,076.00	-	-	-	-	-	-	-	-	-
GL Account Balance	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Payments for the quarter	276,171,000.00	84,703,010.00	3,119,977.00	137,250,619.00	54,100,094.00	-	-	-	-	-	-	-	-	-
Less Recoveries	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Add Non cash items (for the period)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Add Commitments (for the period)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less Input VAT (for the period)	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Less Accruals at end of month	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Add Accruals at beginning of quarter	-	-	-	-	-	-	-	-	-	-	-	-	-	-
Total	279,171,000.00	84,703,010.00	3,119,977.00	137,250,619.00	54,100,094.00	-	-	-	-	-	-	-	-	-
Actual capital expenditure for the quarter	4,380,189.00	4,380,189.00	-	-	-	-	-	-	-	-	-	-	-	-
Actual operating expenditure for the quarter	67,951,893.25	67,951,893.25	-	-	-	-	-	-	-	-	-	-	-	-
Section 11(4) expenditure	72,332,182.25	72,332,182.25	-	-	-	-	-	-	-	-	-	-	-	-
Total	72,332,182.25	72,332,182.25	-	-	-	-	-	-	-	-	-	-	-	-
a) to defray expenditure appropriated in terms of an approved budget:	72,332,182.25	72,332,182.25	-	-	-	-	-	-	-	-	-	-	-	-
b) to defray expenditure authorised in terms of section 26(d):														
<i>526(d) - until a budget for the municipality is approved in terms of subsection (1), funds for the requirements of the municipality may, with the approval of the MEC for finance in the province, be withdrawn from the municipality's bank account in accordance with subsection (5)</i>														
Was any payment made in terms of (b) Yes/No	No	No	No											
c) to defray unforeseeable and unavoidable expenditure authorised in terms of section 29(1):														
<i>529(1) - the mayor of a municipality may in emergency or other exceptional circumstances authorise unforeseeable and unavoidable expenditure for which no provision was made in an approved budget.</i>														
Was any payment made in terms of (c) Yes/No	No	No	No											
d) in the case of a bank account opened in terms of section 12, to make payments from the account in accordance with subsection (4) of that section:														
<i>512(2) - a municipality may in terms of section 7 open a separate bank account in the name of the municipality for the purpose of a relief, charitable, trust or other fund</i>														
Was any payment made in terms of (d) Yes/No	No	No	No											
e) to pay over to a person or organ of state money received by the municipality on behalf of that person or organ of state, including -														
i) money collected by the municipality on behalf of that person or organ of state by agreement or (VAT, motor vehicle license)			YES R 30 527 972											
ii) any insurance or other payments received by the municipality for that person or organ of state:														
Was any payment made in terms of (e) Yes/No	No	No	Yes											
f) to refund money incorrectly paid into a bank account:														
Was any payment made in terms of (f) Yes/No	No	No	No											
g) to refund guarantees, sureties and security deposits; (refund of consumer deposits)														
Was any payment made in terms of (g) Yes/No	No	No	No											
h) for cash management and investment purposes in accordance with section 13. (Inter-bank transactions)														
Was any payment made in terms of (h) Yes/No	No	No	No											
i) to defray increased expenditure in terms of section 31, or 531 Shifting of funds between multi-year appropriations														
Was any payment made in terms of (i) Yes/No	No	No	No											
j) for such other purposes as may be prescribed, (making guarantees, store purchases, petty cash, loan repayments, leave payout, provisional)														
Was any payment made in terms of (j) Yes/No	Yes	Yes	No											
Specify	R26 244.10	was paid out in form of petty cash to different department within the municipality for the quarter ending 31 December 2014/15 financial year.												

BM - EXTERNAL DEBT CREATED, REPAID OR REDEEMED AND EXPECTED BORROWING

Save File as: Muncde_BM copy_Qtr XLS (e.g. GT411_BM_2010_Q1)
 Change Year End (copy) to Financial Year End (e.g. 2010 for year 2008/2010) and Quarter (Qtr) to Quarter End (e.g. Q1 for Quarter 1).
 Change Muncde to your own municipal code (e.g. GT411)

To Save File press the following keys at the same time with Caps Lock off: Ctrl Shift S

Municipality	Year End	Quarter	Loans		Principal	Council	Loan	Commitment	Loan	Loan	Loan		
DC42	2015	Q2 Oct-Dec	No.	Value	Debt raised	Resolution	Fees	Fees	Type	Raised for	Security	Source	Institution
Instrument No.	Reference No.	Start Date (copy/m/m/dd)	End Date (copy/m/m/dd)	Year/Month/Day	(R/and)	(copy/m/m/dd)	(R/and)	(R/and)					(max 40 chars)
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BM - EXTERNAL DEBT CRE
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 Change Year End (copy) to Fin
 Change Muncde to your own n
 To Save File press the followin

Municipality	Year End						Interest	Balance	Debt Repaid	Principal	Balance
DC42	2015										
Instrument	Loan	Loan	Amortization	Type of	Timing of	% Interest	Interest	Balance	Debt Repaid	Principal	Balance
No	Reference No	Purpose	Structure	Interest	Interest	Rate (2 dec)	Paid	at Begin	or redeemed	Accrued	at End
					payment	Per Annum	This Quarter	of Quarter	This Quarter	This Quarter	of Quarter
						(Rand)	(Rand)	(Rand)	(Rand)	(Rand)	(Rand)
1											0
2											0
3											0
4											0
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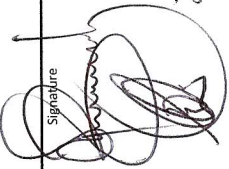
Municipality	Year End	Quarter	Loans		Principal	Council	Loan	Commitment	Loan	Loan	Loan			
DC42	2015	Q2 Oct-Dec	No											
Loan	Municipality	Planned	Loan Term	Term	Debt raised	Resolution	Loan	Commitment	Loan	Loan	Loan			
Instrument	Loan	Start Date	End Date	Year/Monthly	Value	at the Inception	Date	Fees	Fees	Type	Raised for	Security	Source	Institution
No	Reference No	(copy/mm/dd)	(copy/mm/dd)	Day	(R)	(Rand)	(copy/mm/dd)	(Rand)	(Rand)					(max 40 chars)
85					0									
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100					0									
TOTAL														

Municipality	Year End	2015	Municipality Loan	Loan Purpose	Amortization Schedule	Type of Interest	Timing of Interest Payment	Rate (2 dec) Per Annum	Interest This Quarter (Rand)	Subsidiary Balance at Quarter End (Rand)	Subsidiary Balance at Quarter End (Rand)	Additional Interest		Balance at End of Quarter (Rand)
												This Quarter (Rand)	This Quarter (Rand)	
85														
86														
87														
88														
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90														
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93														
94														
95														
96														
97														
98														
99														
100														
TOTAL														0

Performance Evaluation Report

SEDIBENG DISTRICT MUNICIPALITY

Output as per support plan	Allocation as per Support Plan	Allocation spent to date	Allocation still to be spent	Reasons for non achievement of output	Remedial Measures to be implemented	Date when output will be achieved
Establishment of a Budget and Treasury Office (BTO) with positions filled by appropriately qualified personnel			0			
Establishment of Supply Chain Management, Internal Audit and Audit Committees	649020	249390	399630	none		
Appointment of atleast 5 interns						
Acquisition, upgrade and maintenance of financial management systems to produce multi-year budgets, in-year reports, Service Delivery and Budget Implementation Plans, annual financial statements, annual reports and automated financial management practices						
Review and adoption of system of delegations						
Support the training of municipal officials in financial management towards attaining the minimum competencies						
Preparation and timely submission of annual financial statements for audits	600980	202635	398345	none		
Implement corrective actions to address audit findings						
The preparation of a financial recovery plan and the implementation thereof, where appropriate						

Signature:  Date: 22/10/2022

Municipal Manager

Chief Financial Officer

Sedibeng District Municipality Cash Flow Projection

Q3

Q2

Quarter 1

July

August

September

October

November

December

January

February

Output as per support plan

Allocation still to be spent

Establishment of a Budget and Treasury Office	0																
Appointment of Supply Chain Management	399630	43679.96	43679.96	32759.94	35108.42	32759.94	32759.94	61401.71									
Acquisition, upgrade and maintenance of fin-	0																
Review and adoption of system of delegerator	398345	2600	6199	40137.54	20709.25	41527.67	91461.1										
Support the training of municipal officials in 1	0																
Preparation and timely submission of annual	0																
Implement corrective actions to address aud	0																
The preparation of a financial recovery plan :	0																

Date

2015/01/22

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Signature

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Municipal Manager

Chief Financial Officer

Q4

Month	April	May	June	Balance Outstanding
March				0
				0
				150240.07
				0
				195710.44
				0
				0
				0
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