



Sedibeng District Municipality
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Supply Chain Management Unit

Sedibeng District Municipality

Internal Memo

COVERING MEMO – REQUEST FOR MM'S APPROVAL

To:	Acting Municipal Manager	Mr. M. Makhutle
Date:	8 July 2021	
From:	Acting Chief Financial Officer	Mrs. K. Wiese
Subject:	REQUEST FOR APPROVAL TO CANCEL AND READVERTISE TENDER: PROPOSAL FOR REFURBISHMENT OF OFFICES FOR SEDIBENG DISTRICT MUNICIPALITY; BID NO: 8/2/1-2021	

Dear Acting Municipal Manager;

Tender proposal for: proposal for refurbishment of offices for Sedibeng district Municipality; Bid no: 8/2/1-2021 was advertised on 11 May 2021 to 28 May 2021

Supply chain department opened the tender on Friday 28 May 2021. Following technical evaluation the user department did not find a responsive bidder.

Recommendation

The approval of the Acting Municipal Manager is respectfully requested to approve to cancel and re-advertise the tender due to bidders not meeting the minimum requirement at the technical evaluation stage.

Yours Faithfully

Recommended/Not-recommended

Mrs. Kajal Wiese
Acting Chief Financial Officer
Date: 9 July 2021

Approved /Not-approved

Mr Motswaledi Makhutle
Acting Municipal Manager
Date: 29 July 2021