



**ADVERTISEMENT OF A VACANT POST – EXTERNAL**

The Sedibeng District Municipality with its seat in Vereeniging invites candidates to apply for the following performance-based.

**SPECIALIST GEOGRAPHIC INFORMATION SYSTEMS (GIS)**

<b>CLUSTER</b>	<b>STRATEGIC PLANNING AND ECONOMIC DEVELOPMENT</b>
<b>DEPARTMENT</b>	DEVELOPMENT PLANNING
<b>POSITION</b>	SPECIALIST: GEOGRAPHIC INFORMATION SYSTEMS (GIS)
<b>SALARY</b>	JOB LEVEL 04 (R 540,840.00- R 597,072.00 p. a) plus benefits for a grade 11 local authority
<b>REQUIREMENT</b>	Grade 12, plus Computer Literacy, National Diploma in GIS, Geography, Environmental studies or equivalent qualification
<b>EXPERIENCE</b>	3 years' experience in Development Planning/Town and Regional Planning
<b>JOB PURPOSE</b>	<b>Performing tasks/activities associated with the preparation, capturing, storing and maintaining of data and presentation of information using database procedures, applications and tools to ensure the Geographic Information System, provide comprehensive and complete information supporting analysis, discussions, queries and decision-making process by:</b>
<b>DUTIES</b>	<ol style="list-style-type: none"> <li>1. Applying personal expertise to improve and resolve technical issues.</li> <li>2. Performing specific applications associated with the preparation, updating and processing of data from hardcopy and digital sources.</li> <li>3. Maintaining geographic information records and database.</li> <li>4. Produce information in various forms (reports, maps) used in analysis discussion and decision-making process.</li> <li>5. Ensuring customer satisfaction through efficient maintenance on high-risk services standards.</li> <li>6. Ensuring continuous personal evaluation and improvement areas as well as training and personal development.</li> </ol>

Sedibeng District Municipality is committed to the achievement and maintenance of diversity and employment equity, especially in terms of race, gender and disability. Applicants from designated groups are encouraged to apply. Sedibeng DM reserves the right not to make an appointment in the above-mentioned position, although advertised, it can be filled by way of transfer or deployment, should it be considered to be in the interest of service delivery. If you do not hear from us within 60 days after the closing date, kindly accept that your application was unsuccessful and communication will be limited to shortlisted candidates. Canvassing of councillors or employees, in respect of the position, will lead to immediate disqualification of the application. •Please note that recommended candidates will undergo security vetting, including inter alia competency assessments, the

verification of curricula vitae, all qualifications and criminal records. The successful candidate will be required to sign an employment contract, a performance agreement as well as to disclose their financial interests.

The application form can be downloaded from our website: [www.sedibeng.gov.za](http://www.sedibeng.gov.za) Applications must be hand-delivered to our Human Resources in room 111 on the first floor.

All enquiries relating to job content can be directed to our Human Resources Department, tel. 016 450 3168 or Mamodupi Mafela on email: [mamodupim@sedibeng.gov.za](mailto:mamodupim@sedibeng.gov.za) during office hours.

**CLOSING DATE FOR ALL APPLICATIONS IS 03 NOVEMBER 2022**

Sedibeng District Municipality is an equal opportunity and affirmative action employer. It is our intention to promote equitable representivity through the filling of these positions.

**PEOPLE WITH DISABILITIES ARE ENCOURAGED TO APPLY**

**Mr. F.M Mathe  
Municipal Manager  
Sedibeng District Municipality**

